

LOURDES A. LEON GUERRERO
GOVERNOR



JOSHUA F. TENORIO
LT. GOVERNOR

UFISINAN I MAGA'HÅGAN GUÅHAN
OFFICE OF THE GOVERNOR OF GUAM

VIA ELECTRONIC MAIL: malafunkshun@kuam.com

November 23, 2021

Chris Malafunkshun Barnett
KUAM

RE: Freedom of Information Act Request (FOIA)

Hafa Adai Mr. Barnett:

This is in response to your email request under the Freedom of Information Act (FOIA) dated November 17, 2021, in which you seek the following:

"...any and all documents relative to the Governor's recent trip to New York ratings agencies and Washington DC. This request includes any and all boarding passes for any and all GovGuam employees, First Gentleman Jeff Cook, and any and all who accompanied the Governor on the trip, per diem, hotel and dining accommodations and/or any other expenditures incurred on this trip."

Pursuant to the Sunshine Reform Act of 1999, please find the enclosed documents as requested. Personal identifiable information has been redacted in accordance with 5 G.C.A. §10108(c). Also provided for additional information is the link (<https://fb.watch/9qFSUzNjnw/>) of the Governor's Press Conference.

Senseramente,

A blue ink signature of Lynette O. Muna.

Lynette O. Muna, Director
Executive Management Office

Enclosures(s)

Prior ref: _____ TNO . . : J22TRL0005 Invoice : _____
 Vendor . : _____ P/O no. : _____ Add user: _____ Ba _____
 Tran code: _____ Tran amt: _____
 Chk Mo/Yr: _____ Fr addDt: _____ To addDt: 99 99 9999
 PayrollYr: _____ Run Id: _____ FGIAdoc#: _____ FGIaintf: _____
 Type option, press Enter. OnBase? : _____

2=Change 5=Display 8=TNO Rcds 10=Inv issues 14=POS JV
 15=Chg JV# 16=PHS SrcDoc

Account No	Cde	Trn date	TNO	Vendor	Ba	Trans Amount
Inv No	P/O number	Prior Ref	FGIA doc #	Add Date	Add User	CkYr RunI
110012120		604 11/15/21	J22TRL0005		01	1,704.40
5100A220200GA001220	391	11/15/21	J22TRL0005		01	316.00-
5101H200201PA113220	391	11/15/21	J22TRL0005		01	1,388.40-

AUTOMATED REFUND 016 3877729727 5 INT WORLD TRAVEL SERVICE
AIRLINE UNITED AIRLINES 09NOV21 145 YPAO ROAD
PASSENGER NAME CALVO/JON JUNIOR MENDIOLA TAMUNING GU 96913 GU
54704650
CURRENCY USD COMM 0.00
FARE PAID 2861.00 REFUNDED 016 3877729727 1234
FARE USED 0.00 DOCUMENTS 016 3877729728 123
FARE RFND 2861.00
CANX FEE 0.00
TAX RFND 371.25
CASH 0.00
CREDIT 3232.25
TAX1 291.60YQ TAX6 3.96XA
TAX2 11.20AY TAX7 18.00XF CARD NUMBER CAXXXXXXXXXXX5821
TAX3 8.29GU TAX8
TAX4 19.10US TAX9
TAX5 19.10US TAX10 AIRLINE AUTH 790UA75218334

WORLD TRAVEL SERVICE TAMUNING GU 96913 211021 AUTH 790UA75218334
REFUND AUTHORIZATION GUM O HNL 10NOV
UNITED AIRLINES 54704650 Y2REB
CALVO/JON JUNIOR MENDI C27-28 GU / HNL X IAH 09NOV
*****REFUNDED TICKETS***** Y2REB
1 016 3877729727 1 24 30 43 IAH X EWR 10NOV
1 016 3877729728 2 25 31 Y2REB
REVIEW ETKT FOR ENDORSE/RESTRICT/PENALTY FP EWR O DCA 14NOV
CAXXXXXXXXXXX5821/EXP010122 GUM UA X/E/HNL UA Y2REB
X/HOU UA EWR UA WAS M1430.50UA X/HOU UA X/E/HNL UA DCA O IAH 19NOV
GUM M1430.50NUC2861.00END ROE1.000000 XF Y2REB
GUM4.5HNL4.5IAH4.5HNL4.5 IAH X HNL 19NOV
Y2REB
USD 2861.00 HNL X GUM 19NOV
USD 291.60YQ Y2REB
USD 11.20AY
USD 68.45XT AUTH: 790UA75218334
USD 3232.25

GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
INTER-OFFICE RECEIPT

DATE: 11/22/2021
TO: TREASURER OF GUAM
FROM: Division of Accounts, General Ledger Section
PAYOR: JON JUNIOR M. CALVO

Please deposit payment in the amount of \$5259.93

(Check No. 208 to account number [REDACTED]
CHECK

(Please input remarks)

Remarks PER DIEM REIMB REF: T220200004 5101H200201PA113220



Authorized Agent

A20-0038380

OFFICIAL RECEIPT

GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
FINANCIAL MANAGEMENT DIVISION
P. O. BOX 884 HAGATNA, GUAM 96932

DATE: 11-22-21
PAYOR: John Junior Calvo
ADDRESS: _____

PAID
NOV 22 2021
Treasurer of Guam
#16

NOT VALID UNLESS OVERPRINTED BY OUR REGISTER/STAMP

PAYMENT INFORMATION

DESCRIPTION	RESERVED FOR ISSUING OFFICE	
	ACCOUNT NUMBER	AMOUNT
Per Diem Reimb Ref:		5259 93
T2202000045101-		/
H200201 PA113220		
ISSUING OFFICE: <u>TOG</u>	PLEASE PAY TREASURER OF GUAM	5259 93
AGENT: <u>16</u>	TOTAL DUE	

☐ CASH

☒ Check: # 208

OTHER: _____

FGN-2-2-35

JON JUNIOR M. CALVO

208

101-511/1214

Nov. 12, 2021 Date

CHECK NUMBER

Pay to the
Order of

Treasurer of Guam

\$ 5,259.93

Five Thousand Two Hundred Fifty-Nine and 93/100 Dollars

Photo
Safe
Deposit



Hagatna Branch
P.O. Box BW
Hagatna, Guam 96932

For TA : T22-0200-004 (CANCELED)

J. Mercedes Calvo

REGAL

Harland Clarke



**DEPARTMENT OF ADMINISTRATION
DIVISION OF ACCOUNTS**

Journal Voucher

DOA J.V. No.: _____
 Date: 16 Nov 21
 Page: 1 Of 1
 Dept. Control No.: JV22 0200 002

TRAN CODE	ACCOUNT NO. (Account Name)	PRIOR REFERENCE	VENDOR #	DEBIT	CREDIT
391	0200 22 001 - 220 5100A220200GA001-220	CC_102221	W3156901	3,232.25	
391	0201 20 113 - 220 5101H200201PA113-220	CC_102221	W3156901		3,232.25
391	0200 22 001 - 220 5100A220200GA001-220	CC_102221	W3156901	100.00	
391	0201 20 113 - 220 5101H200201PA113-220	CC_102221	W3156901		100.00
391	0200 22 001 - 220 5100A220200GA001-220	EFT_102221	TA000522	3,760.90	
391	0201 20 113 - 220 5101H200201PA113-220	EFT_102221	TA000522		3,760.90
TOTAL (Page 1):				7,093.15	7,093.15

EXPLANATION:

To reverse travel charges for Governor Lou Leon Guerrero on T2206T0017 and T2206P0017 to New York originally charged against Guam Military Complex Staff/Logistic Support 5101H200201PA113-220 and charge it to Governors Office, Executive Direction account 5100A220200GA001-220.

AGENCY USE ONLY

PREPARER TO CHECK:

- ☒ TRANSACTION CODES ARE CORRECT
☒ ACCOUNT NUMBERS ARE CORRECT
☒ PRIOR REFERENCES ARE CORRECT
☒ VENDOR NUMBERS ARE CORRECT
☒ JOURNAL VOUCHER IS BALANCED

Prepared by:

Ron Taitague, Accountant

NAME Ron Taitague SIGNATURE [Signature]
 DATE 11/16/2021 CONTACT NO 473-1124

CERTIFYING OFFICER AND APPROVING OFFICIAL TO CHECK:

- ☒ I CERTIFY FUNDS ARE AVAILABLE (REQUIRED FOR ALL APPROPRIATION ACCOUNTS).
☐ I CERTIFY ALL COSTS CHARGED ARE CONSISTENT WITH REQUIREMENT OF APPROPRIATION LAW OR FEDERAL GRANT OR AGREEMENT AND ELIGIBLE TO BE CHARGED (APPROPRIATION ACCOUNTS ONLY).
☒ I CERTIFY ENTRIES ARE PROPER AND AUTHORIZED BY LAW, RULE OR REGULATION.

Certified by:

Lynette Milna, Certifying Officer

11/16/2021

SIGNATURE [Signature] DATE

Approved by:

Jon Junior Calvo, Chief of Staff

11/16/2021

SIGNATURE [Signature] DATE

DIVISION OF ACCOUNTS USE ONLY:

Accountant / Tech. Supervisor Reviewing:

Reviewing Date:

☐ OVERRIDE IS AUTHORIZED BY MANAGER

Manager Reviewing:

Date:

Posted By:

Date:

Batch Posted:

Position to P/O number, Tran date. . . T2206T0017 _ _ _

Type option, press Enter.

5=Display

Opt	Account No	Cde	Trn date	TNO	Vendor	Ba	Trans Amount
	Inv No	P/O number	Prior Ref	FGIA doc #	Add Date	Add User	CkYr RunI
___	5101H200201PA113220	120	10/21/21	T2206T0017	W3156901	01	3,332.25
___	5101H200201PA113220	175	10/22/21	CC_102221	W3156901	01	3,232.25
___	5101H200201PA113220	175	10/22/21	CC_102221	W3156901	01	100.00

F3=Exit

F5=Refresh

F11=Toggle

F12=Cancel

Position to P/O number, Tran date. . . T2206P0017 _ _ _

Type option, press Enter.

5=Display

Opt	Account No	Cde	Trn date	TNO	Vendor	Ba	Trans Amount
	Inv No	P/O number	Prior Ref	FGIA doc #	Add Date	Add User	CkYr RunI
__	5101H200201PA113220	120	10/21/21	T2206P0017	TA000522	01	3,760.90
__	5101H200201PA113220	170	10/21/21	EFT_102221	TA000522	01	3,760.90

F3=Exit

F5=Refresh

F11=Toggle

F12=Cancel

You have reached the bottom of the list.

WRKTRN



GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
TRAVEL REQUEST AND AUTHORIZATION

TA No. **T22-0200-003**

NOTICE: See Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual for instructions.

1. TO Department of Administration		2. FROM (Name of requesting organization) Office of the Governor		3. DATE OF REQUEST October 14, 2021	
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER Lourdes A. Leon Guerrero,		<input type="checkbox"/> MALE <input checked="" type="checkbox"/> FEMALE		(B) VENDOR NUMBER: <input type="checkbox"/> Attach Request	
(C) COMPLETE ADDRESS OF TRAVELER [REDACTED]		(D) EMPLOYEE ID OR SOC SEC NUM (last 4 digits) [REDACTED]			
The following travel is: <input checked="" type="checkbox"/> REQUESTED <input type="checkbox"/> AUTHORIZED		5. TITLE OF TRAVELER Governor of Guam		6. CHARGE ACCOUNT NUMBER 5101H200201PA113-220	
7. PLACES OF TRAVEL FROM: Guam TO: New York, NY to Washington, DC and Return		8. APPROX. LENGTH OF TRAVEL (in days) 8 Days		9. APPROX. DATE TRAVEL COMMENCES November 10, 2021	
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship, Train, Private Automobile, etc.) Air - Economy (Roundtrip)		(B) TRAVEL AGENCY DESIRED World Travel			
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIVE NAMES, AGES, AND RELATIONSHIPS OF EACH N/A					
12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse if more space is necessary) NYC: 11/11/21 Prepare for bond mtg. with the team, 11/12-11/13/21 Mtg. with Moody's, Standard & Poors DC: 11/15-11/18/21 Meeting with DOI Director, Deputy Secretary, Director of OIA, Deputy Asst. Secretary for Insular, White House Kate Marshall, Intergovernmental Affairs Office, Julia Rodriguez, Director Intergovernmental Affairs, Gretchen Sierra-Zorita, Associate Director of Office of Intergovernmental Affairs for Puerto Rico and Territories, FEMA				13. ENTER NUMBER OF TR'S ISSUED OCT 20 2021 Bureau of Budget and Management Research	
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQUESTED 1/ NYC: 11/10/2021-11/14/2021 \$385.00 + \$109.50 (30%) = \$474.50 x 5 days = \$2,372.50 DC: 11/15/2021-11/18/2021 \$267.00 + \$80.10 (30%) = \$347.10 x 4 days = \$1,388.40 TOTAL: \$3,760.90				15. CLEARED PER BBMR'S REVIEW OCT 21 2021 LESTER L. CARLSON JR, DIRECTOR, BBMR	
16. SIGNATURE (Name and title of requesting official) [Signature] JON JUNIOR CALVO, CHIEF OF STAFF		18. SIGNATURE (Name and title of authorizing official) [Signature] LESTER L. CARLSON JR, DIRECTOR, BBMR			
17. ESTIMATED COST OF TRAVEL (For use of Administration Department)		19. FOR CERTIFICATION OF AVAILABILITY OF FUNDS			
(A) TRANSPORTATION OF TRAVELER \$ 3,332.25		Certified Funds Available:			
(B) TRANSPORTATION OF DEPENDENTS 0.00		[Signature] Vera A. Topasna CERTIFYING OFFICER			
(C) PER DIEM OF TRAVELLER - \$ 1/ x 1/ days = 3,760.90		DATE: [Signature]			
(D) PER DIEM OF DEPENDENTS 0.00					
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS 0.00					
(F) MISC. ALLOWANCES 0.00 (must itemize on line 9c on Travel Form ACC-TRB001)					
(G) SERVICE FEES 0.00					
TOTAL COST (Estimated) \$ 7,093.15					
SIGNATURE and CONTACT NUMBERS (Cost Estimator) Lynette O. Muna, Executive Management Director					

20. TO TRAVELER, You are hereby authorized to perform the above described travel in accordance with the provisions of Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual. Necessary tickets, transportation requests and other documents are hereto attached.

DIRECTOR, Dept. of Administration

DATE

21. I certify that I have received the material of item 17.

TRAVELER'S SIGNATURE AND CONTACT NUMBER

DATE

GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
INTER-OFFICE RECEIPT

DATE: 11/15/2021
TO: TREASURER OF GUAM
FROM: Division of Accounts, General Ledger Section
PAYOR: LOURDES LEON GUERRERO

Please deposit payment in the amount of \$1704.40

(Check No. 6315 to account number [REDACTED]
CHECK

(Please input remarks)

Remarks REIMB REF: T220200003 / 5101H200201PA113220 (1388.40)
T220200002 / 5100A220200GA001220 (316.00)

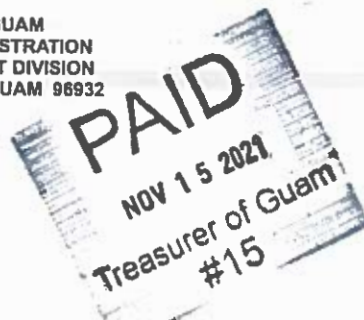
[Signature]
Authorized Agent

A20-0038305

OFFICIAL RECEIPT

GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
FINANCIAL MANAGEMENT DIVISION
P. O. BOX 884 HAGATNA, GUAM 96932

DATE: 11/15/21
PAYOR: Loures Leon Guerrero
ADDRESS: _____



NOT VALID UNLESS OVERPRINTED BY OUR REGISTER/STAMP

PAYMENT INFORMATION

DESCRIPTION	RESERVED FOR ISSUING OFFICE	
	ACCOUNT NUMBER	AMOUNT
<u>Reimbursement</u>	<u>[REDACTED]</u>	<u>1704 40</u>
ISSUING OFFICE: <u>TDG #15</u>	PLEASE PAY TREASURER OF GUAM TOTAL DUE	<u>\$1704 40</u>

☐ CASH

☒ Check: # 6315

OTHER: _____

FGN-2-2-35

LOURDES LEON GUERRERO

6315

101-511/1214

1

11/9/2021

Date

CHECK ARMOR
Photo Safe Deposit

Pay to the
Order of

Guam Treasurer

\$1704. ⁴⁰/₁₀₀

Seven hundred + four & ⁴⁰/₁₀₀

Dollars



Photo
Safe
Deposit
Details on back

Bank of
Guam

Hagatna Branch
P.O. Box 8W
Hagatna, Guam 96932

For

Per Union Remittance

11/10 trip

Don J. Leon

AP

Harland Clarke

JEWELLED ELEGANCE

Fwd: Invitation from The President for the signing of the bipartisan Infrastructure Investment and Jobs Act on Monday, November 15

Madeleine Z. Bordallo <madeleine.bordallo@guam.gov>

Fri, Nov 12, 2021 at 9:35 PM

To: Jon Junior Calvo <jon.calvo@guam.gov>

Any plans for Governor to attend? As much as I'd like to attend on her behalf, it's non-transferable.

----- Forwarded message -----

From: **The White House Social Office RSVP** <SocialOfficeRSVP@who.eop.gov>

Date: Thu, Nov 11, 2021, 9:09 PM

Subject: Invitation from The President for the signing of the bipartisan Infrastructure Investment and Jobs Act on Monday, November 15

To: madeleine.bordallo@guam.gov <madeleine.bordallo@guam.gov>

Dear Governor Leon Guerrero,

Please see your invitation below for the signing of the bipartisan Infrastructure Investment and Jobs Act to be held at the White House on Monday, November 15, 2021 at 3:00 PM EST.

Invitations are individual to the recipient (no plus ones) and non-transferable. The entire program will take place outdoors.

Registration Links – to be completed by Sunday, November 14 at 12:00 Noon EST

- Please accept or regret for the governor using this RSVP [LINK](#).
- The governor's security detail and driver should register via this [LINK](#).
- Any staff that will be in the governor's vehicle should register via this [LINK](#).
- When using the links, you must enter the email address this invite was sent to: madeleine.bordallo@guam.gov
- Please note the security detail, driver, and any staff will be required to stay in the vehicle and will not be permitted entry into the event.

Event Entry Instructions

- If attending, the Governor should arrive to **17th Street and Pennsylvania Avenue (see map) between 2:00 – 2:45 p.m.**
- The vehicles will stage on Pennsylvania Avenue for the duration of the event.
- Security detail, drivers, and any staff must remain with the vehicle and will not be permitted entry into the event.

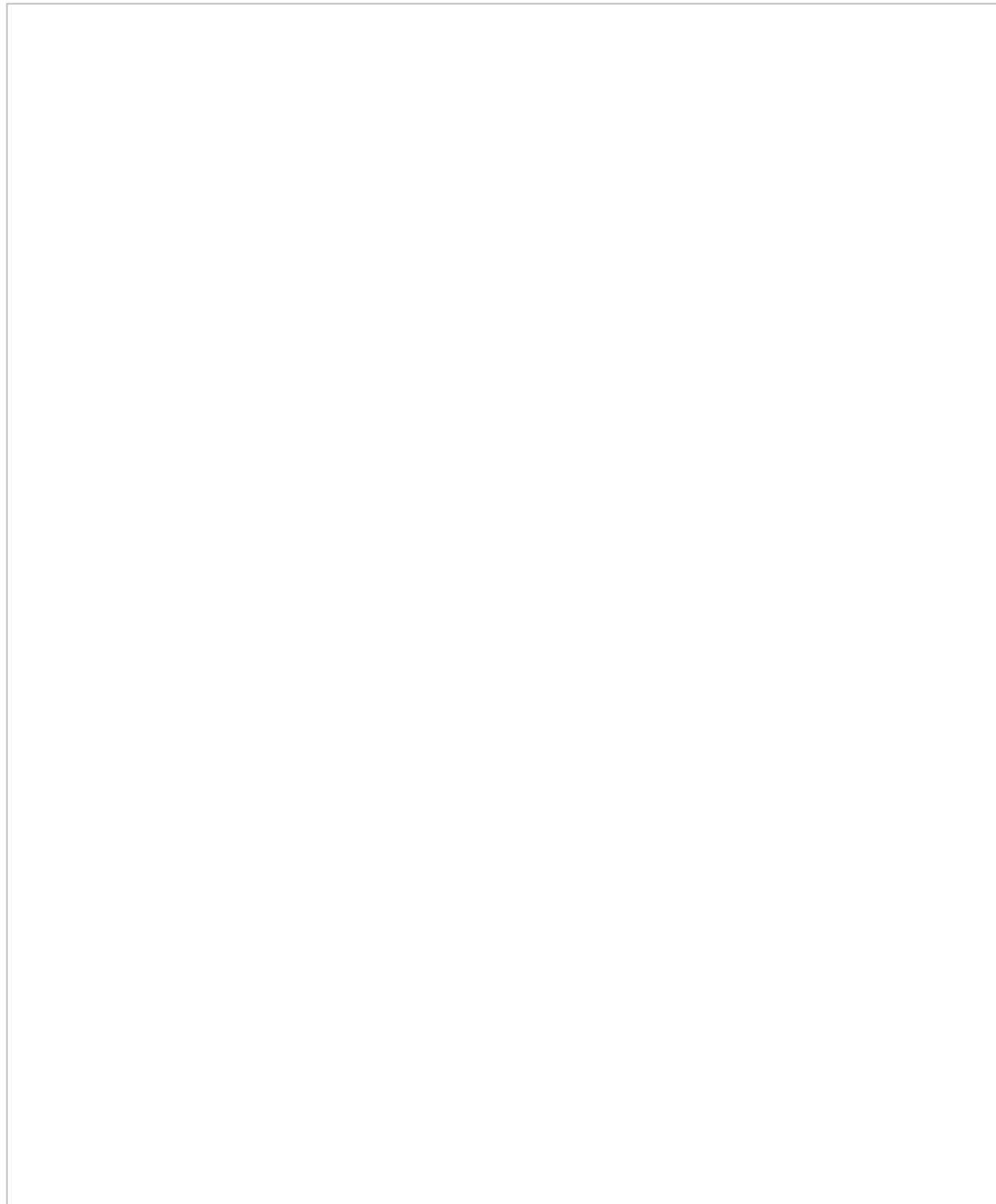
COVID-19 Testing

All governors will be required to be tested for COVID-19 within 24 hours of the event start time. Governors will have the below options for COVID-19 testing and the preferred option can be selected through the governor's RSVP link.

1. Be tested for COVID-19 at our Jackson Place testing facility located at 708 Jackson Place between 5:00 a.m. to 1:00 p.m. EST on Monday, November 15, 2021.

If you choose this option, the Governor's vehicle can arrive to 17th Street and Pennsylvania Avenue anytime during the testing window. Please call Kathleen Marshall in Office of Intergovernmental Affairs at 202-881-7239 when you arrive for testing. The vehicle will stage on Pennsylvania Avenue until testing is completed. After testing, the Governor would leave campus before returning between 2:00 p.m. and 2:45 p.m.

2. Be tested for COVID-19 off-campus and email us your negative test results by Monday, November 15, 2021 at 10:00 a.m. EST. For this option, the test must be conducted by a medical professional and the test must be taken within 24 hours of the event. Test results can be emailed to covid-ops@who.eop.gov. Self-administered tests will not be accepted.

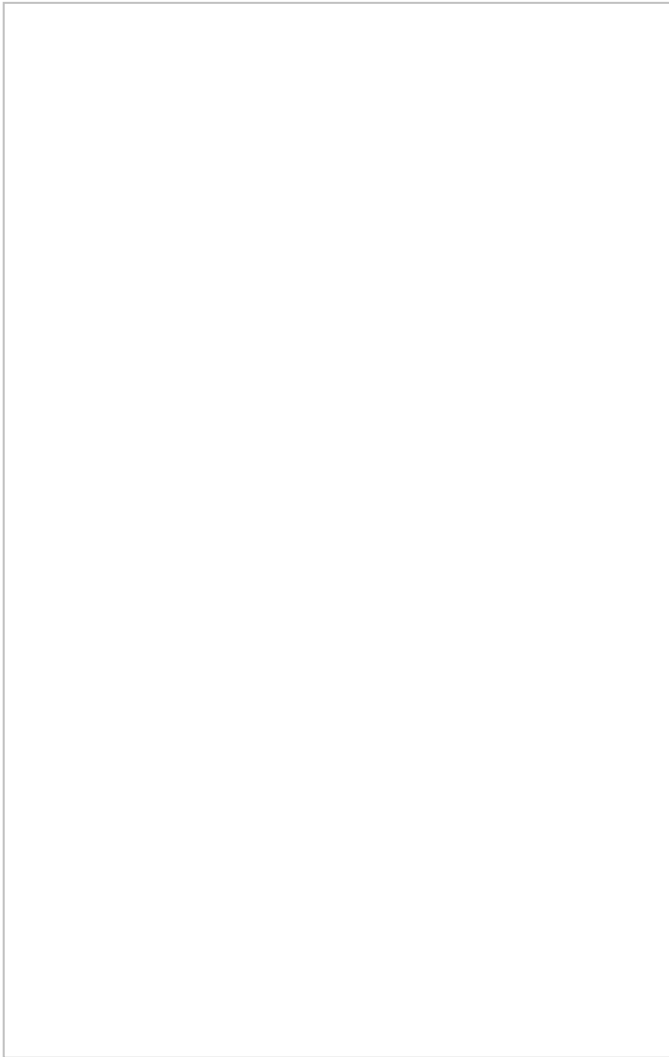


*Washington, D.C. currently has a SUBSTANTIAL level of community transmission as defined by the Centers for Disease Control and Prevention (CDC). As a result, the White House will require all individuals to wear a mask at all times when on campus. Fully vaccinated individuals (at least two weeks after the final dose) will not be required to wear a mask when outside only.

In order to ensure adequate health and safety protocols at the White House, all guests should indicate whether they are fully vaccinated when they respond using the linked invitation. In accordance with White House health and safety policies, and consistent with guidance from the CDC, all guests who are unvaccinated, partially vaccinated, or who decline to indicate whether they are fully vaccinated will be required to wear a mask at all times while on White House grounds and maintain proper social distancing. By submitting the information requested through this portal, you understand that the White House will share this information internally with relevant White House offices in order to coordinate appropriate public health and safety measures for this event.

You are considered “fully vaccinated” two weeks after completing the second dose of a two-dose COVID-19 vaccine (e.g., Pfizer or Moderna) or two weeks after receiving a single dose of a one-dose vaccine (e.g., Johnson & Johnson/Janssen).

If you have any questions regarding COVID-19 guidelines and protocols, please contact covid-ops@who.eop.gov.



3 attachments



image001.jpg
72K



image002.jpg
66K



image001.jpg
72K

LOURDES A. LEON GUERRERO
GOVERNOR



JOSHUA F. TENORIO
LT. GOVERNOR

UFISINAN I MAGA'HÅGAN GUÅHAN
OFFICE OF THE GOVERNOR OF GUAM

FOR IMMEDIATE RELEASE - November 16, 2021

Governor Leon Guerrero Attends Biden Infrastructure Bill Signing

Washington, D.C. - Governor Lou Leon Guerrero is in Washington, D.C. after receiving an invitation from President Joe Biden to attend the signing of the Infrastructure Investment and Jobs Act. The White House invitation was received right before she was scheduled to return from New York after meetings with bond raters.

Governor Leon Guerrero was among a select group of bipartisan leaders and key business representatives across the country who were instrumental in the negotiations leading up to the bill's passage.

"It's a tremendous honor to represent Guam and the territories at this historic ceremony. Guam stands to receive \$193 million to improve and modernize local infrastructure while developing new opportunities to address the climate crisis," said Governor Leon Guerrero.

"I want to thank the Biden Administration for this special invitation. It was great to see my colleagues from the other states as well as Congressional leaders. These resources will go directly to addressing our infrastructure challenges, such as roads, bridges, village streets, and broadband. More importantly, this bill will provide quality jobs for our people."

Governor Leon Guerrero will return home immediately following the signing ceremony.

###


JW MARRIOTT
WASHINGTON DC

GUEST FOLIO

243 LEONGUERRERO/LOURDES
ROOM NAME
VK 444 N CAPITOL ST NW
TYPE WASHINGTON DC 200011512
93

188.00 11/16/21 12:00
RATE DEPART TIME
11/14/21 15:35
ARRIVE TIME

53602
ACCT#

ROOM
CLERK ADDRESS

PASSPORT:
VSXXXXXXXXXXXX7977
PAYMENT

MBV#: XXXXX9143

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
11/14	ROOM 243, 1	188.00		
11/14	ROOMTX 243, 1	28.11		
11/15	AVENUE 1390 243	131.60		
11/15	ROOM 243, 1	188.00		
11/15	ROOMTX 243, 1	28.11		
				563.82

See our "Privacy & Cookie Statement" on Marriott.com

Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy Account Statement for updated activity. See members.marriott.com for new Marriott Bonvoy benefits.

J.W. MARRIOTT WASHINGTON D.C.
1331 PENNSYLVANIA AV
WASHINGTON, DC 20004

Experience comfort with the JW Marriott home collection. Visit CuratedbyJW.com

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X



GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
TRAVEL REQUEST AND AUTHORIZATION

TA No. **T22-0200-002A**

NOTICE: See Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual for instructions. **Amendment**

1. TO Department of Administration		2. FROM (Name of requesting organization) Office of the Governor		3. DATE OF REQUEST November 8, 2021	
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER Jeffery A. Cook, [REDACTED]		<input checked="" type="checkbox"/> MALE <input type="checkbox"/> FEMALE		(B) VENDOR NUMBER: Attach Request	
(C) COMPLETE ADDRESS OF TRAVELER [REDACTED]		(D) EMPLOYEE ID or SOC SEC NUM (last 4 digits) [REDACTED]			
The following travel is: <input checked="" type="checkbox"/> REQUESTED <input type="checkbox"/> AUTHORIZED		5. TITLE OF TRAVELER First Gentleman		6. CHARGE ACCOUNT NUMBER 5100A220200GA001-220	
7. PLACES OF TRAVEL FROM: Guam TO: New York, NY to and Return				8. APPROX. LENGTH OF TRAVEL (in days) 5 Days	
				9. APPROX. DATE TRAVEL COMMENCES November 10, 2021	
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship, Train, Private Automobile, etc.) Air -Economy (Round Trip)		(B) TRAVEL AGENCY DESIRED World Travel			
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIVE NAMES, AGES, AND RELATIONSHIPS OF EACH N/A					
12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse if more space is necessary) To accompany the Governor to NYC 11/11/21 Prepare for bond mtg. with the team, 11/12-11/13/21 Mtg. with Moody's, Standard & Poors				13. ENTER NUMBER OF TA'S ISSUED NOV 09 2021	
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQUESTED NYC: 11/10/21-11/15/21 \$79.00 (Mtl) x 5 days = \$395.00 TOTAL: \$395.00				15. CLEARED PER Bureau of Management Research and BBMR'S REVIEW	
16. SIGNATURE (Name and title of requesting official) [Signature] JUNIOR CALVO, Chief of Staff			18. SIGNATURE (Name and title of authorizing official) [Signature] NOV 09 2021 LESTER L. CARLSON JR, Director		
17. ESTIMATED COST OF TRAVEL (For use of Administration Department)			19. FOR CERTIFICATION OF AVAILABILITY OF FUNDS		
(A) TRANSPORTATION OF TRAVELER \$ 3,325.45			Certified Funds Available:		
(B) TRANSPORTATION OF DEPENDENTS 0.00					
(C) PER DIEM OF TRAVELLER - \$ 79.00 x 5.0 days = 395.00					
(D) PER DIEM OF DEPENDENTS 0.00					
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS 0.00					
(F) MISC. ALLOWANCES (must itemize on line 9c on Travel Form ACC-TRB001) 0.00					
(G) SERVICE FEES 0.00					
TOTAL COST (Estimated) 3,720.45					
SIGNATURE and CONTACT NUMBERS (Cost Estimator) Lynette O. Muna, Executive Management Director			DATE: 11/8/2021		
20. TO TRAVELER, You are hereby authorized to perform the above described travel in accordance with the provisions of Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual. Necessary tickets, transportation requests and other documents are hereto attached.					

DIRECTOR, Dept. of Administration

DATE

21. I certify that I have received the material of item 17.

TRAVELER'S SIGNATURE AND CONTACT NUMBER

DATE

11/9/2021

The Office of the Governor of Guam Maga' Haga' Mail - FW: COOK/JEFFREY ALAN 10NOV GUM



FAIR. SAFE.
PROSPEROUS.
COMPASSIONATE.

Lynette O. Muna <lynette.muna@guam.gov>

FW: COOK/JEFFREY ALAN 10NOV GUM

Sonya Hardee <sonya@worldtravelguam.com>

Mon, Nov 8, 2021 at 3:07 PM

To: "Eliza G. Dames" <eliza.dames@guam.gov>, "Lynette O. Muna" <lynette.muna@guam.gov>

COOK/JEFFREY ALAN 10NOV GUM

WORLD TRAVEL SERVICES INC

INVOICE 0000060750

145 YPAO ROAD

DATE 08NOVEMBER21

TAMUNING GU 96913

TELEPHONE: 671 649-5165

FAX : 671 649 8668

COOK/JEFFREY ALAN

OFFICE OF THE GOVERNOR

TA NO. T220200002

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
---------	------	------	----	--------	--------

UNITED AIRLINES - UA 200

10NOV GUAM	HONOLULU HI	805A	715P
------------	-------------	------	------

WEDNESDAY A.B WON PAT IN DANIEL K INOUY	09NOV
---	-------

P BUSINESS

TERMINAL 2

BREAKFAST

NON STOP

RESERVATION CONFIRMED

7:10 DURATION

AIRCRAFT: BOEING 777-300ER

SEAT 09G NO SMOKING CONFIRMED

UNITED AIRLINES - UA 252

09NOV HONOLULU HI	HOUSTON TX	845P	816A
-------------------	------------	------	------

TUESDAY DANIEL K INOUY GEORGE BUSH IN	10NOV
---------------------------------------	-------

P FIRST

TERMINAL 2 TERMINAL C

DINNER

NON STOP

RESERVATION CONFIRMED

7:31 DURATION

AIRCRAFT: BOEING 777-200/300

SEAT 04G NO SMOKING CONFIRMED

UNITED AIRLINES - UA 1524

10NOV HOUSTON TX NEWARK NJ 935A 200P

WEDNESDAY GEORGE BUSH IN NEWARK LIBERTY

P FIRST

TERMINAL C TERMINAL C

BREAKFAST NON STOP

RESERVATION CONFIRMED 3:25 DURATION

AIRCRAFT: BOEING 767-300/300ER

SEAT 05F NO SMOKING CONFIRMED

UNITED AIRLINES - UA 492

15NOV NEWARK NJ HOUSTON TX 545A 850A

MONDAY NEWARK LIBERTY GEORGE BUSH IN

D FIRST

TERMINAL C TERMINAL C

BREAKFAST NON STOP

RESERVATION CONFIRMED 4:05 DURATION

AIRCRAFT: BOEING 737-900

SEAT 02E NO SMOKING CONFIRMED

UNITED AIRLINES - UA 253

15NOV HOUSTON TX HONOLULU HI 935A 206P

MONDAY GEORGE BUSH IN DANIEL K INOUY

D FIRST

TERMINAL C TERMINAL 2

BREAKFAST NON STOP

RESERVATION CONFIRMED 8:31 DURATION

AIRCRAFT: BOEING 777-200/300

SEAT 15L NO SMOKING CONFIRMED

UNITED AIRLINES - UA 201

15NOV HONOLULU HI GUAM 310P 700P

MONDAY DANIEL K INOUY A.B WON PAT IN 16NOV

D BUSINESS

TERMINAL 2

DINNER NON STOP

RESERVATION CONFIRMED 7:50 DURATION

11/9/2021

The Office of the Governor of Guam Mega' Haga' Mail - FW: COOK/JEFFREY ALAN 10NOV GUM
AIRCRAFT: BOEING 777-300ER

SEAT 03G NO SMOKING CONFIRMED

INVOICE TOTAL USD 0.00

PAYMENT: O/CCCA+CCVI

RESERVATION NUMBER(S) UA/FWNLPZ

ETKT:UA 016 3877731711-12

UA FREQUENT FLYER [REDACTED]

*

THANK FOR YOU FOR CHOOSING WORLD TRAVEL SERVICES

*

I AGREE THAT IN ACCEPTING THIS TICKET I ACCEPT ALL RULES
AND TERMS SET FORTH BY THE CARRIER, THEREFORE ACCEPTING THIS
AS A CONTRACT BETWEEN THE PASSENGER AND THE CARRIER.

*

THE FARE RULES FOR THIS TICKET MAY CARRY PENALTIES FOR
CHANGES AND/OR REFUNDS. TICKET MAY ALSO BE NON-REFUNDABLE.

CLICK THE FOLLOWING LINK TO ACCESS YOUR ONLINE ITINERARY:

WWW.CHECKMYTRIP.COM/CMTSERVLET?R=6IFRZI&L=US&N=COOK

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.

CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:

[HTTPS://BAGS.AMADEUS.COM?R=6IFRZI&N=COOK](https://BAGS.AMADEUS.COM?R=6IFRZI&N=COOK)

 An official website of the United States government

FY 2022 Per Diem Rates for New York City, New York

GSA

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a [non-federal website](#)).

Primary Destination ⓘ	County ⓘ	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
New York City	Bronx / Kings / New York / Queens / Richmond	\$286	\$286	\$286	\$159	\$159	\$258	\$258	\$258	\$258	\$220	\$220	\$286

$$\$79 + 286 = 365 \times 3 = \$109.5$$

$$365 + 109.5 = \$474.5 \text{ per day}$$

$$\begin{array}{r} \times \quad 5 \\ \hline \$2,072.50 \text{ five days per diem} \end{array}$$

$$\$79 \times 5 = \$395$$

Meals & Incidentals (M&IE) Breakdown*i*

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See [More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination <i>i</i>	County <i>i</i>	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel <i>i</i>
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:

Last Reviewed: 2021-08-09



GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
TRAVEL REQUEST AND AUTHORIZATION

TA No. **T22-0200-002**

NOTICE: See Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual for instructions.

1. TO Department of Administration		2. FROM (Name of requesting organization) Office of the Governor		3. DATE OF REQUEST October 13, 2021	
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER Jeffery A. Cook, [REDACTED]		<input checked="" type="checkbox"/> MALE <input type="checkbox"/> FEMALE		(B) VENDOR NUMBER: <input type="text"/> Attach Request	
(C) COMPLETE ADDRESS OF TRAVELER [REDACTED]		(D) EMPLOYEE ID or SOC SEC NUM (last 4 digits) [REDACTED]			
The following travel is: <input checked="" type="checkbox"/> REQUESTED <input type="checkbox"/> AUTHORIZED		5. TITLE OF TRAVELER First Gentleman		6. CHARGE ACCOUNT NUMBER 5100A220200GA001-220	
7. PLACES OF TRAVEL FROM: Guam TO: New York, NY to Washington, DC and Return				8. APPROX. LENGTH OF TRAVEL (in days) 8 Days	
				9. APPROX. DATE TRAVEL COMMENCES November 10, 2021	
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship, Train, Private Automobile, etc.) Air -Economy (Round Trip)				(B) TRAVEL AGENCY DESIRED World Travel	
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIVE NAMES, AGES, AND RELATIONSHIPS OF EACH N/A					

RECEIVED

12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse if more space is necessary) To accompany the Governor to NYC: 11/11/21 Prepare for bond mtg. with the team, 11/12-11/13/21 Mtg. with Moody's, Standard & Poors DC: 11/15-11/18/21 Meeting with DOI Director, Deputy Secretary, Director of OIA, Deputy Asst. Secretary for Insular, White House Kate Marshall, Intergovernmental Affairs Office, Julie Rodriguez, Director Intergovernmental Affairs, Gretchen Sierra-Zorita, Associate Director of Office of Intergovernmental Affairs for Puerto Rico and Territories, FEMA		13. ENTER NUMBER OF TR'S ISSUED OCT 20 2021	
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQUESTED NYC: 11/10/21-11/14/21 \$79.00 (M/I) x 5 days = \$395.00 DC: 11/15-11/18/21 \$79.00 (M/I) x 4 days = \$316.00 TOTAL: \$711.00		15. MUST HOLD EFFECTS AUTHORIZED CLEARED PER BBMR'S REVIEW	

16. SIGNATURE (Name and title of requesting official) JON JUNIOR CALVO, Chief of Staff		18. SIGNATURE (Name and title of authorizing official) LESTER L. CARLSON JR., Director	
17. ESTIMATED COST OF TRAVEL (For use of Administration Department)		19. FOR CERTIFICATION OF AVAILABILITY OF FUNDS Certified Funds Available:	
(A) TRANSPORTATION OF TRAVELER	\$ 3,332.25	 LYNETTE O. MUNA CERTIFYING OFFICER DATE: 10/15/2021	
(B) TRANSPORTATION OF DEPENDENTS	0.00		
(C) PER DIEM OF TRAVELLER - \$ 79.00 x 9.0 days =	711.00		
(D) PER DIEM OF DEPENDENTS	0.00		
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS	0.00		
(F) MISC. ALLOWANCES (must itemize on line 9c on Travel Form ACC-TRB001)	0.00		
(G) SERVICE FEES	0.00		
TOTAL COST (Estimated) \$ 4,043.25			

SIGNATURE and CONTACT NUMBERS (Cost Estimator)

Lynette O. Muna, Executive Management Director

20. TO TRAVELER, You are hereby authorized to perform the above described travel in accordance with the provisions of Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual. Necessary tickets, transportation requests and other documents are hereto attached.

DIRECTOR, Dept. of Administration _____ DATE _____

21. I certify that I have received the material of Item 17.

TRAVELER'S SIGNATURE AND CONTACT NUMBER _____ DATE _____

Form ACC-TRA001 (revised 08/2013)

Fw: COOK/JEFFREY & LEON GUERRERO/LOURDES 10NOV2021 GUM HNL

donnaherrero@yahoo.com <donnaherrero@yahoo.com>

Wed, Oct 20, 2021 at 3:56 PM

Reply-To: "donnaherrero@yahoo.com" <donnaherrero@yahoo.com>

To: Shamra Chargualaf <shamra.chargualaf@guam.gov>, Lynette Muna <lynette.muna@guam.gov>, Joaquin Guerrero <joaquin.guerrero@bbmr.guam.gov>

Per your request

Donna Herrero,

----- Forwarded Message -----

From: Travel Document <itinerary@amadeus.com>**To:** "donnaherrero@yahoo.com" <donnaherrero@yahoo.com>**Sent:** Wednesday, October 20, 2021, 03:52:49 PM GMT+10**Subject:** COOK/JEFFREY 10NOV2021 GUM HNL**Your trip**

Booking ref:

SIGXWB[Check trip itinerary](#)Document Issue
Date:**20 October 2021**

Traveler

Jeffrey Cook

Agency

WORLD TRAVEL SERVICES INC**Lourdes Leonguerrero****145 Ypao Road
TAMUNING GU 96913
671 649-5165**

Telephone

671 649 8668

Fax

12559747

Website

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United Airlines UA 200



Check-in

Departure 10 November 08:05 AM
Arrival 09 November 07:15 PM

Guam, (A.B Won Pat Intl) (+)
Honolulu, (Daniel K Inouye Intl) (+) **Terminal: 2**

Duration

07:10 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-300ER

Flight meal

Food and beverages for purchase

Tuesday 09 November 2021



United Airlines UA 252



Check-in

Departure 09 November 08:45 PM
Arrival 10 November 08:16 AM

Honolulu, (Daniel K Inouye Intl) (+) **Terminal: 2**
Houston, (George Bush Intercont) (+) **Terminal: C**

Duration

07:31 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-200/300

Flight meal

Dinner

Wednesday 10 November 2021



United Airlines UA 1524



Check-in

Departure 10 November 09:35 AM
Arrival 10 November 02:00 PM

Houston, (George Bush Intercont) (+) **Terminal: C**
Newark, (Newark Liberty Intl) (+) **Terminal: C**

Duration

03:25 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 767-300/300ER

Flight meal

Food and beverages for purchase

Sunday 14 November 2021



**United Airlines UA 4432 (Operated by
Gojet Airlines DBA United Express)**



Departure **14 November 05:00 PM** **Newark, (Newark Liberty Intl) (+)** **Terminal: C**

Arrival **14 November 06:25 PM** **Washington, (R Reagan Nat) (+)** **Terminal: B**

Duration 01:25 (Non stop)

Booking status Confirmed

Class Economy (Y)

Equipment CANADAIIR REGIONAL JET 550

Flight meal No meal service

Friday 19 November 2021



United Airlines UA 504



Departure **19 November 06:10 AM** **Washington, (R Reagan Nat) (+)** **Terminal: B**

Arrival **19 November 08:39 AM** **Houston, (George Bush Intercont) (+)** **Terminal: C**

Check-in

Duration 03:29 (Non stop)

Booking status Confirmed

Class Economy (Y)

Equipment BOEING 737-800

Flight meal Food and beverages for purchase

Friday 19 November 2021



United Airlines UA 253



Arrival	19 November 02:06 PM	Honolulu, (Daniel K Inouye Intl) (+)	Terminal: 2
---------	----------------------	--------------------------------------	-------------

Booking status	Confirmed
----------------	-----------

Equipment	BOEING 777-200/300
-----------	--------------------

Flight meal	Snack or brunch
<p>1. Breakfast</p> <p>2. Lunch</p> <p>3. Dinner</p>	<p>1. Breakfast</p> <p>2. Lunch</p> <p>3. Dinner</p>



Arrival	20 November 07:00 PM	Guam, (A.B Won Pat Intl) (+)
---------	----------------------	------------------------------

Booking status Confirmed

Equipment	BOEING 777-300ER
-----------	------------------

Flight meal	Food and beverages for purchase
<p>1. <input type="checkbox"/> Yes</p> <p>2. <input type="checkbox"/> No</p>	<p>1. <input type="checkbox"/> Yes</p> <p>2. <input type="checkbox"/> No</p>

FULL ECONOMY FARE PER PERSON 3232.25+100FEE TTL 3332.25

LAST DATE TO ISSUE 21OCT

**FARES NOT GUARANTEED UNTIL TICKETED AND SUBJECT
TO CHANGE WITHOUT NOTICE**

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★

I agree that in accepting this ticket I accept all rules
And terms set forth by the carrier, therefore accepting this
As a contract between the passenger and the carrier.

The fare rules for this ticket may carry penalties for Changes and/or refunds. Ticket may also be non-refundable.

Ecological information

Calculated average CO2 emission is 2,219.35 kg/person

Source: ICAO Carbon Emissions Calculator

<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

Airline Booking Reference(s)

UA (United Airlines): UA

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage).



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FY 2022 Per Diem Rates for New York

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website ([a non-federal website](#)).

Primary Destination ⓘ	County ⓘ	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Albany	Albany	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114
Binghamton	Broome	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101
Buffalo	Erie	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106
Floral Park / Garden City / Great Neck	Nassau	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
Glens Falls	Warren	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$168	\$168	\$102
Ithaca	Tompkins	\$134	\$134	\$104	\$104	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134
Kingston	Ulster	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113
Lake Placid	Essex	\$125	\$125	\$125	\$125	\$125	\$112	\$112	\$112	\$112	\$182	\$182	\$125
New York City	Bronx / Kings / New York / Queens / Richmond	\$286	\$286	\$286	\$159	\$159	\$258	\$258	\$258	\$258	\$220	\$220	\$286
Niagara Falls	Niagara	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$115	\$115	\$115	\$96

Meals & Incidentals (M&IE) Breakdownⁱ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See [More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⁱ	County ⁱ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⁱ
Albany	Albany	\$69	\$16	\$17	\$31	\$5	\$51.75
Binghamton	Broome	\$64	\$14	\$16	\$29	\$5	\$48.00
Buffalo	Erie	\$69	\$16	\$17	\$31	\$5	\$51.75
Floral Park / Garden City / Great Neck	Nassau	\$74	\$17	\$18	\$34	\$5	\$55.50
Glens Falls	Warren	\$69	\$16	\$17	\$31	\$5	\$51.75
Ithaca	Tompkins	\$74	\$17	\$18	\$34	\$5	\$55.50
Kingston	Ulster	\$69	\$16	\$17	\$31	\$5	\$51.75
Lake Placid	Essex	\$79	\$18	\$20	\$36	\$5	\$59.25
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25
Niagara Falls	Niagara	\$69	\$16	\$17	\$31	\$5	\$51.75

I'm interested in:

FY 2022 Per Diem Rates for District of Columbia

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ⓘ	County ⓘ	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$257	\$188	\$188	\$188	\$188	\$258	\$258	\$258	\$258	\$172	\$172	\$257

Meals & Incidentals (M&IE) Breakdownⁱ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See [More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⁱ	County ⁱ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⁱ
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:

Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

----- Forwarded message -----

From: Vera A. Topasna <vera.topasna@guam.gov>

Date: Thu, Oct 14, 2021 at 5:12 PM

Subject: Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

To: Lynette O. Muna <lynette.muna@guam.gov>

Here you go.

Vera Topasna
Executive Director
Community Defense Liaison Office
Office of the Governor of Guam
Ph: 671-475-4740
Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>
Date: October 15, 2021 at 4:04:25 AM ChST
To: Carol Perez <carol.perez@guam.gov>
Cc: "Vera A. Topasna" <vera.topasna@guam.gov>
Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov>
Sent: Thursday, October 14, 2021 6:54 AM
To: Kuwabara, Gary D CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>
Cc: Vera A. Topasna <vera.topasna@guam.gov>
Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and p

Hafa Adai Gary,

The Office of the Governor is requesting travel authorization for two executives for travel to New York and WDC from November 10, 2021 through November 19, 2021.

Travel itinerary includes five (5) days in New York and four (4) days in WDC. The primary purpose of travel is to discuss fiscal, policy and military updates relative to the new Medical planning to utilize DOD Property through a lease agreement to build the new complex. The Governor plans to discuss other DOD related matters of high priority.

If approved, we plan to use Executive Travel program of assistance from Grant Award GR882-20-07 (FY2021 Staff and Logistical Support) .

The Office of the Governor is seeking support for the following travelers:

1. Governor Lou Leon Guerrero
2. Chief of Staff, Jon Junior Calvo

Travel Dates:

Nov 10, 2021 - Governor and COS depart Guam and arrive in New York

Nov 11-14, 2021 - Bond Meetings/Presentation

Nov 14, 2021 Depart WDC

Nov 15 - 18, 2021 - Conduct WDC meetings.

Nov 19, 2021 - Depart WDC for Guam

WDC

Meetings during the week of Nov. 15-18, 2021 include:

Department of the Interior (DOI): Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Ins

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Julie Rodriguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, Associate Director Office and Territories

Federal Emergency Management Agency (FEMA):

- Bob Fenton, Region 9 Regional Administrator. The Governor has requested for Mr. Fenton to fly out to WDC to meet him and his team.

During the Governor's travel to WDC in July 2021, she met with the following officials and is requesting to meet with them during this trip.

- Deputy Secretary of the Treasury, Wally Adeyemo
- Deputy Secretary of Commerce, Don Graves
- Secretary of Commerce, Gina Raimondo.

Pentagon:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29, 2021. The Governor anticipates follow up issues and plans to meet. Other Pentagon meeting confirmations are pending.

Auto rental: One vehicle at each destination.

Preliminary Estimated Costs:

Airfare for 2 PAX: +/- \$ 6700.00 (tbd)

Per Diem for 2 pax for all destinations: +/- 7000.00

Rental Car/Parking: +/- \$ 1800.00

Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

--
Respectfully,

Carol M. Perez
Grants Executive Assistant
Office of the Governor's
Community Defense Liaison Office
120 Father Duenas Ave
Ada's Capitol Plaza Suite 104
Hagatna, Guam 96910
carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >
Office: 671-475-4735



Lynette O. Muna
Executive Management Director
Ufisinan I Maga' Haga
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagatna, Guam 96910
T: (671) 473-1120
M: (671) 727-7528

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Fwd: Tentative Travel - NYC/DC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

----- Forwarded message -----

From: Lynette O. Muna <lynette.muna@guam.gov>

Date: Wed, Oct 13, 2021 at 11:04 PM

Subject: Fwd: Tentative Travel - NYC/DC

To: Shamra L.A. Chargualaf <shamra.chargualaf@guam.gov>

Please see tentative schedule below...

----- Forwarded message -----

From: Lynette O. Muna <lynette.muna@guam.gov>

Date: Thu, Oct 14, 2021 at 12:55 PM

Subject: Fwd: Tentative Travel - NYC/DC

To: Vera A. Topasna <vera.topasna@guam.gov>

Cc: Eliza G. Dames <eliza.dames@guam.gov>

Sending to Vera for approval from Gary.

----- Forwarded message -----

From: Eliza G. Dames <eliza.dames@guam.gov>

Date: Thu, Oct 14, 2021 at 12:51 PM

Subject: Re: Tentative Travel - NYC/DC

To: Lynette O. Muna <lynette.muna@guam.gov>

Cc: Jon Junior Calvo <jon.calvo@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Edward M. Birn <edward.birn@doa.guam.gov>, Madeleine Z. Bordallo <madeleine.bordallo@rosanne.mantanona@guam.gov>

Sorry Ed.

Traveling with Governor

Jon Calvo

Lester Carlson

Ed Birn

Travel Dates:NYC

Nov. 10, 2021 – arrive in NYC

Nov. 11, 2021 – Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

Nov. 12, 2021 – Meetings with Moody's and Standard and Poors

Nov. 14, 2021 – Depart for DC

DC

Week of Nov. 15-18, 2021

Meeting with DOI: Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Insular

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Maybe? Julie Rodriguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, A Affairs for Puerto Rico and Territories

FEMA: Bob Fenton, Regional Administrator. He is with Region 9 in SFO but will request to meet with his team and request for Mr. Fenton to fly out to DC.

These are people that Gov met in July and want meetings:

Deputy Secretary of the Treasury, Wally Adeyemo

Deputy Secretary of Commerce, Don Graves, however Gov would like to get a meeting with Secretary of Commerce Gina Raimondo

Congressman Kilili

Other:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29. There may be follow up issues and we can plan to m Navy, James Geurts, which Gov met in July.

NGA: Bill McBride

Lester brought up that the Supreme Court will be hearing oral arguments on Nov 8 for SSI benefits for PR which could affect Guam. [REDACTED]

On Thu, Oct 14, 2021 at 12:47 PM Lynette O. Muna <lynette.muna@guam.gov> wrote:

Thank you Lisa. Waiting for the corrected one with Ed's last name.

Lynette

On Thu, Oct 14, 2021 at 12:16 PM Eliza G. Dames <eliza.dames@guam.gov> wrote:

Traveling with Governor

Jon Calvo
Lester Carlson
Ed Birth

Travel Dates: Nov 10 - Nov 18

NYC

Nov. 10, 2021 – arrive in NYC

Nov. 11, 2021 – Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

Nov. 12, 2021 – Meetings with Moody's and Standard and Poors

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Congressman Kilili

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NGA: Bill McBride

Lester brought up that the Supreme Court will be hearing oral arguments on Nov 8 for SSI benefits for PR which could affect Guam. [REDACTED]



Eliza Dames
Special Assistant
Ricardo J. Bordallo Governor's Complex
Office of the Governor
Hagatna, Guam
(671) 473-1104

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Lynette O. Muna
Executive Management Director
Ufisinan I Maga' Haga
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
Hagatna, Guam 96910
T: (671) 473-1120
M: (671) 727-7528

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arrange for the return of this email and any files to us or to verify it has been deleted from your system.



GOVERNMENT OF GUAM
TRAVEL ITINERARY SUMMARY

11/22/21

DATE

Jeffrey A. Cook

TRAVELER'S NAME

Office of the Governor

DEPT/AGENCY

T22-0200-002 Amendment

DEPT/AGENCY'S TA NUMBER

Was on travel status as follows:


DEPARTURE (from Guam)	ARRIVAL (into Guam)	MODE OF TRAVEL
DATE: 11/10/21	DATE: 11/17/21	Air
TIME: 8:05 a.m.	TIME: 10:20 p.m.	(Attach boarding passes)

Expenses allowable for reimbursement are as follows:

Newly Hired Contract Employees (with exception of DOE): Medical examination, fingerprint fees, taxi fares from residence to airport, telegram (accepting position).

Official Off-island Business Employees: Registration/conference fees, taxi fares from place of business to hotel (or vice versa) as authorized & others related to official business as authorized by the GOVERNOR.

I certify that the above information and supporting documents are true and correct and are in compliance with Government travel regulations and the laws of Guam.


TRAVELER'S/EMPLOYEE SIGNATURE
SOCIAL SECURITY NO.: xxx-xx-8585
CONTACT NUMBER(S): 473-1105

Do not expose to excessive heat or direct sunlight.

Do not expose to excessive heat or direct sunlight.

Do not expose to excessive heat or direct sunlight.

REV. 04/18

CSM67

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UNITED



PREMIER ACCESS

INTL

FWNLPZ
UA 200

9G
D9080A

206

COOK/JEFFREYALAN

UA-***079 PREMIER GOLD UA*G

GUAM TO HONOLULU

UA200

GATE

BOARDING BEGINS:

SEAT

GUM-HNL

7

7:15A

9G

BOARDING
GROUP

WED NOVEMBER 10 2021

GATE MAY CHANGE

BOARDING ENDS: 7:50 AM

FLIGHT DEPARTS: 8:05 AM

FLIGHT ARRIVES: 7:15 PM

AISLE

UNITED

BUSINESS CLASS

1

CONFIRMATION: FWNLPZ

TICKET: 0103877731711

A STAR ALLIANCE MEMBER

REV. 04/18

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UNITED



PREMIER ACCESS

INTL

FWNLPZ
UA 252

4G
D9080A

131

COOK/JEFFREYALAN

UA-***079 PREMIER GOLD UA*G

HONOLULU TO HOUSTON

UA252

GATE

BOARDING BEGINS:

SEAT

HNL-IAH

PAD

7:55P

4G

BOARDING
GROUP

TUE NOVEMBER 9 2021

GATE MAY CHANGE

BOARDING ENDS: 8:30 PM

FLIGHT DEPARTS: 8:45 PM

FLIGHT ARRIVES: 8:16 AM

AISLE

UNITED BUSINESS

BUSINESS CLASS

1

CONFIRMATION: FWNLPZ

TICKET: 0103877731711

A STAR ALLIANCE MEMBER

REV. 04/18

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UNITED



PREMIER ACCESS

INTL

FWNLPZ
UA 1524

5F
D9080A

77

COOK/JEFFREYALAN

UA-***079 PREMIER GOLD UA*G

HOUSTON TO NEWARK

UA1524

GATE

BOARDING BEGINS:

SEAT

IAH-EWR

8:45A

5F

BOARDING
GROUP

WED NOVEMBER 10 2021

BOARDING ENDS: 9:20 AM

FLIGHT DEPARTS: 9:35 AM

FLIGHT ARRIVES: 2:00 PM

AISLE

UNITED

FIRST CLASS

1

CONFIRMATION: FWNLPZ

TICKET: 0103877731711

A STAR ALLIANCE MEMBER

Do not expose to excessive heat or direct sunlight.

STAPLE
HERE

REV. 04/18
CSM87
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UNITED

TSA PRE

PREMIER ACCESS

FWNLPZ 4A
UA 4430 B5EE2A

13

COOK/JEFFREYALAN
UA-***079 PREMIER PLATINUM UA*G

WASHINGTON TO NEWARK

UA4430

GATE

BOARDING BEGINS:

SEAT

BOARDING
GROUP

DCA-EWR

11

7:35A

4A

1

TUE NOVEMBER 16 2021

GATE MAY CHANGE

BOARDING ENDS: 7:45 AM

WINDOW

FLIGHT DEPARTS: 8:00 AM

UNITED

FLIGHT ARRIVES: 9:24 AM

FIRST CLASS

OPERATED BY GOJET AIRLINES DBA UNITED EXPRESS

CONFIRMATION: FWNLPZ

TICKET: 0162378529076

A STAR ALLIANCE MEMBER

Do not expose to excessive heat or direct sunlight.

STAPLE
HERE

REV. 3/12
CSM84
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UNITED

Premier Access

INTL

FWNLPZ SF
UA 79 EDCR4008

41

COOK/JEFFREYALAN

UA-*****079, Premier Platinum, UA*G

Newark-Liberty Intl to Tokyo-Narita

UA 79

GATE

BOARDING BEGINS

SEAT

EWR-NRT C123

10:40 AM

5F

BOARDING
GROUP

1

TUE 16 NOV 2021

Gate May Change

Boarding Ends: 11:15 AM

Aisle

Flight Departs: 11:30 AM

United Polaris

Flight Arrives: 3:10 PM

business class

Confirmation: FWNLPZ

eTicket 01623785290761

A STAR ALLIANCE MEMBER

Do not expose to excessive heat or direct sunlight.

STAPLE
HERE

REV. 3/12
CSM84
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UNITED

Premier Access

INTL

FWNLPZ 4E
UA 197 EDCR4008

47

COOK/JEFFREYALAN

UA-*****079, Premier Platinum, UA*G

Tokyo-Narita to Guam

UA 197

GATE

BOARDING BEGINS

SEAT

NRT-GUM 34

4:50 PM

4E

BOARDING
GROUP

1

WED 17 NOV 2021

Gate May Change

Boarding Ends: 5:15 PM

Aisle

Flight Departs: 5:30 PM

United Business

Flight Arrives: 10:20 PM

Confirmation: FWNLPZ

eTicket 01623785290761

A STAR ALLIANCE MEMBER



GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
TRAVEL REQUEST AND AUTHORIZATION

TA No. **T22-0200-003A**

NOTICE: See Section 3.5, 112, Chapter 3 of the Government of Guam Travel and Transportation Manual for instructions. **Amendment**

1. TO Department of Administration		2. FROM (Name of requesting organization) Office of the Governor		3. DATE OF REQUEST November 8, 2021	
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER Lourdes A. Leon Guerrero,		<input type="checkbox"/> MALE <input checked="" type="checkbox"/> FEMALE		(B) VENDOR NUMBER: <i>Attach Request</i>	
(C) COMPLETE ADDRESS OF TRAVELER [REDACTED]				(D) EMPLOYEE ID OR SOC SEC NUM (last 4 digits) [REDACTED]	
The following travel is: <input checked="" type="checkbox"/> REQUESTED <input type="checkbox"/> AUTHORIZED		5. TITLE OF TRAVELER Governor of Guam		6. CHARGE ACCOUNT NUMBER 5100A220200GA001-220	
7. PLACES OF TRAVEL FROM: Guam TO: New York, NY and Return				8. APPROX. LENGTH OF TRAVEL (in days) 5 Days	
				9. APPROX. DATE TRAVEL COMMENCES November 10, 2021	
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship, Train, Private Automobile, etc.) Air - Economy (Roundtrip)				(B) TRAVEL AGENCY DESIRED World Travel	
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIVE NAMES, AGES, AND RELATIONSHIPS OF EACH N/A					

12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse if more space is necessary) NYC: 11/11/21 Prepare for bond mtg. with the team, 11/12-11/14/21 Mtg. with Moody's, Standard & Poors		13. ENTER NUMBER OF TRIPS ISSUED 9 NOV 09 2021	
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQUESTED NYC: 11/10/2021-11/15/2021 \$365.00 + \$109.50 (30%) = \$474.50 x 5 days = \$2,372.50 TOTAL: \$2,372.50		15. HOUSEHOLD EFFECTS AUTHORIZED CLEARED PER Bureau of Budget and Management Research	

16. SIGNATURE (Name and title of requesting official) [Signature] JON JUNIOR CALVO, CHIEF OF STAFF		18. SIGNATURE (Name and title of authorizing official) [Signature] LESTER L. CARLSON JR., NOV 8 2021	
17. ESTIMATED COST OF TRAVEL (For use of Administration Department)		19. FOR CERTIFICATION OF AVAILABILITY OF FUNDS	
(A) TRANSPORTATION OF TRAVELER \$ 3,325.45		Certified Funds Available:	
(B) TRANSPORTATION OF DEPENDENTS 0.00			
(C) PER DIEM OF TRAVELLER - \$ 474.50 x 5.0 days = 2,372.50			
(D) PER DIEM OF DEPENDENTS 0.00			
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS 0.00			
(F) MISC. ALLOWANCES (must itemize on line 9c on Travel Form ACC-TRB001) 0.00			
(G) SERVICE FEES 0.00			
TOTAL COST (Estimated) \$ 5,697.95		[Signature] Lynette O. Muna CERTIFYING OFFICER	
SIGNATURE and CONTACT NUMBERS (Cost Estimator) Lynette O. Muna, Executive Management Director		DATE: 11/9/2021	

20. TO TRAVELER, You are hereby authorized to perform the above described travel in accordance with the provisions of Section 3.5.112 Chapter 3 of the Government of Guam Travel and Transportation Manual. Necessary tickets, transportation requests and other documents are hereto attached.

DIRECTOR, Dept. of Administration
DATE

21 I certify that I have received the material of Item 17.

TRAVELER'S SIGNATURE AND CONTACT NUMBER
DATE

11/9/2021

The Office of the Governor of Guam Maga' Haga' Mail - FW: LEON GUERRERO/LOURDES AFLAGUE 10NOV GUM



FAIR. SAFE.
PROSPEROUS.
COMPASSIONATE.

Lynette O. Muna <lynette.muna@guam.gov>

FW: LEON GUERRERO/LOURDES AFLAGUE 10NOV GUM

Sonya Hardee <sonya@worldtravelguam.com>

Mon, Nov 8, 2021 at 3:07 PM

To: "Lynette O. Muna" <lynette.muna@guam.gov>, "Eliza G. Dames" <eliza.dames@guam.gov>

LEON GUERRERO/LOURDES AFLAGUE 10NOV GUM

WORLD TRAVEL SERVICES INC

INVOICE 0000060751

145 YPAO ROAD

DATE 08NOVEMBER21

TAMUNING GU 96913

TELEPHONE: 671 649-5165

FAX : 671 649 8668

LEON GUERRERO/LOURDES AFLAGUE

OFFICE OF THE GOVERNOR

TA NO. T220200003

SERVICE	DATE	FROM	TO	DEPART	ARRIVE
---------	------	------	----	--------	--------

UNITED AIRLINES - UA 200

10NOV GUAM	HONOLULU HI	805A	715P
------------	-------------	------	------

WEDNESDAY A.B WON PAT IN DANIEL K INOUY	09NOV
---	-------

P BUSINESS

TERMINAL 2

BREAKFAST	NON STOP
-----------	----------

RESERVATION CONFIRMED	7:10 DURATION
-----------------------	---------------

AIRCRAFT: BOEING 777-300ER

SEAT 09D NO SMOKING CONFIRMED

UNITED AIRLINES - UA 252

09NOV HONOLULU HI	HOUSTON TX	845P	816A
-------------------	------------	------	------

TUESDAY DANIEL K INOUY GEORGE BUSH IN	10NOV
---------------------------------------	-------

P FIRST

TERMINAL 2	TERMINAL C
------------	------------

DINNER	NON STOP
--------	----------

RESERVATION CONFIRMED	7:31 DURATION
-----------------------	---------------

AIRCRAFT: BOEING 777-200/300

SEAT 04D NO SMOKING CONFIRMED

UNITED AIRLINES - UA 1524

10NOV HOUSTON TX NEWARK NJ 935A 200P

WEDNESDAY GEORGE BUSH IN NEWARK LIBERTY

P FIRST TERMINAL C TERMINAL C

BREAKFAST NON STOP

RESERVATION CONFIRMED 3:25 DURATION

AIRCRAFT: BOEING 767-300/300ER

SEAT 05L NO SMOKING CONFIRMED

UNITED AIRLINES - UA 492

15NOV NEWARK NJ HOUSTON TX 545A 850A

MONDAY NEWARK LIBERTY GEORGE BUSH IN

D FIRST TERMINAL C TERMINAL C

BREAKFAST NON STOP

RESERVATION CONFIRMED 4:05 DURATION

AIRCRAFT: BOEING 737-900

SEAT 02F NO SMOKING CONFIRMED

UNITED AIRLINES - UA 253

15NOV HOUSTON TX HONOLULU HI 935A 206P

MONDAY GEORGE BUSH IN DANIEL K INOUY

D FIRST TERMINAL C TERMINAL 2

BREAKFAST NON STOP

RESERVATION CONFIRMED 8:31 DURATION

AIRCRAFT: BOEING 777-200/300

SEAT 15A NO SMOKING CONFIRMED

UNITED AIRLINES - UA 201

15NOV HONOLULU HI GUAM 310P 700P

MONDAY DANIEL K INOUY A.B WON PAT IN 16NOV

D BUSINESS TERMINAL 2

DINNER NON STOP

RESERVATION CONFIRMED 7:50 DURATION

11/9/2021

The Office of the Governor of Guam Maga' Haga' Mail - FW: LEON GUERRERO/LOURDES AFLAGUE 10NOV GUM

AIRCRAFT: BOEING 777-300ER

SEAT 03D NO SMOKING CONFIRMED

INVOICE TOTAL USD 0.00

PAYMENT: O/CCCA+CCVI

RESERVATION NUMBER(S) UA/FWNLPZ

ETKT:UA 016 3877731709-10

UA FREQUENT FLYER [REDACTED]

*

THANK FOR YOU FOR CHOOSING WORLD TRAVEL SERVICES

*

I AGREE THAT IN ACCEPTING THIS TICKET I ACCEPT ALL RULES
AND TERMS SET FORTH BY THE CARRIER, THEREFORE ACCEPTING THIS
AS A CONTRACT BETWEEN THE PASSENGER AND THE CARRIER.

*

THE FARE RULES FOR THIS TICKET MAY CARRY PENALTIES FOR
CHANGES AND/OR REFUNDS. TICKET MAY ALSO BE NON-REFUNDABLE.

CLICK THE FOLLOWING LINK TO ACCESS YOUR ONLINE ITINERARY:

WWW.CHECKMYTRIP.COM/CMTSERVLET?R=6IFRZI&I=US&N=LEON GUERRERO

MOST CARRIERS' E-TICKETS HAVE EXPIRATION DATES AND CONDITIONS OF USE.

CHECK THE CARRIER'S FARE RULES FOR MORE INFORMATION.

BAGGAGE POLICY - FOR TRAVEL TO/FROM, WITHIN THE US/CA, PLEASE VISIT:

HTTPS://BAGS.AMADEUS.COM?R=6IFRZI&N=LEON GUERRERO

 An official website of the United States government

FY 2022 Per Diem Rates for New York City, New York



Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ⓘ	County ⓘ	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
New York City	Bronx / Kings / New York / Queens / Richmond	\$286	\$286	\$286	\$159	\$159	\$258	\$258	\$258	\$258	\$220	\$220	\$286

$$\$79 + 286 = 365 \times 3 = \$109.5$$

$$365 + 109.5 = \$474.5 \text{ per day}$$

$$\begin{array}{r} \times \quad 5 \\ \hline \$2,372.50 \text{ five days per diem} \end{array}$$

$$\$79 \times 5 = \$395$$

Meals & Incidentals (M&IE) Breakdown ⁱ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See [More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⁱ	County ⁱ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⁱ
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:

Last Reviewed: 2021-08-09



GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
TRAVEL REQUEST AND AUTHORIZATION

TA No. **T22-0200-003**

NOTICE: See Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual for instructions.

1. TO Department of Administration		2. FROM (Name of requesting organization) Office of the Governor		3. DATE OF REQUEST October 14, 2021	
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER Lourdes A. Leon Guerrero, [REDACTED]		<input type="checkbox"/> MALE <input checked="" type="checkbox"/> FEMALE		(B) VENDOR NUMBER: <input type="checkbox"/> Attach Request	
(C) COMPLETE ADDRESS OF TRAVELER [REDACTED]				(D) EMPLOYEE ID OR SOC SEC NUM (last 4 digits) [REDACTED]	
The following travel is: <input checked="" type="checkbox"/> REQUESTED <input type="checkbox"/> AUTHORIZED		5. TITLE OF TRAVELER Governor of Guam		6. CHARGE ACCOUNT NUMBER 5101H200201PA113-220	
7. PLACES OF TRAVEL FROM: Guam TO: New York, NY to Washington, DC and Return				8. APPROX. LENGTH OF TRAVEL (in days) 8 Days	
				9. APPROX. DATE TRAVEL COMMENCES November 10, 2021	
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship, Train, Private Automobile, etc.) Air - Economy (Roundtrip)				(B) TRAVEL AGENCY DESIRED World Travel	
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIVE NAMES, AGES, AND RELATIONSHIPS OF EACH N/A					
12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse if more space is necessary) NYC: 11/11/21 Prepare for bond mtg. with the team, 11/12-11/13/21 Mtg. with Moody's, Standard & Poors DC: 11/15-11/18/21 Meeting with DOI Director, Deputy Secretary, Director of OIA, Deputy Asst. Secretary for Insular, White House Kate Marshall, Intergovernmental Affairs Office, Julie Rodriguez, Director Intergovernmental Affairs, Gretchen Sierra-Zorita, Associate Director of Office of Intergovernmental Affairs for Puerto Rico and Territories, FEMA				13. ENTER NUMBER OF TR'S ISSUED OCT 20 2021 Bureau of Budget and Management Research	
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQUESTED 1/ NYC: 11/10/2021-11/14/2021 \$365.00 + \$109.50 (30%) = \$474.50 x 5 days = \$2,372.50 DC: 11/15/2021-11/18/2021 \$267.00 + \$80.10 (30%) = \$347.10 x 4 days = \$1,388.40 TOTAL: \$3,760.90				15. CLEARED PER BBMR'S REVIEW OCT 21 2021	
16. SIGNATURE (Name and title of requesting official) JON JUNIOR CALVO, CHIEF OF STAFF				18. SIGNATURE (Name and title of authorizing official) LESTER L. CARLSON JR, DIRECTOR, BBMR	
17. ESTIMATED COST OF TRAVEL (For use of Administration Department)				19. FOR CERTIFICATION OF AVAILABILITY OF FUNDS	
(A) TRANSPORTATION OF TRAVELER \$ 3,332.25				Certified Funds Available:	
(B) TRANSPORTATION OF DEPENDENTS 0.00					
(C) PER DIEM OF TRAVELLER - \$ 1/ x 1/ days = 3,760.90					
(D) PER DIEM OF DEPENDENTS 0.00					
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS 0.00					
(F) MISC. ALLOWANCES 0.00 (must itemize on line 9c on Travel Form ACC-TRB001)					
(G) SERVICE FEES 0.00					
TOTAL COST (Estimated) \$ 7,093.15					
SIGNATURE and CONTACT NUMBERS (Cost Estimator) Lynette O. Muna, Executive Management Director				DATE: OCT 21 2021 Vera A. Topasna CERTIFYING OFFICER	
20. TO TRAVELER, You are hereby authorized to perform the above described travel in accordance with the provisions of Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual. Necessary tickets, transportation requests and other documents are hereto attached.					

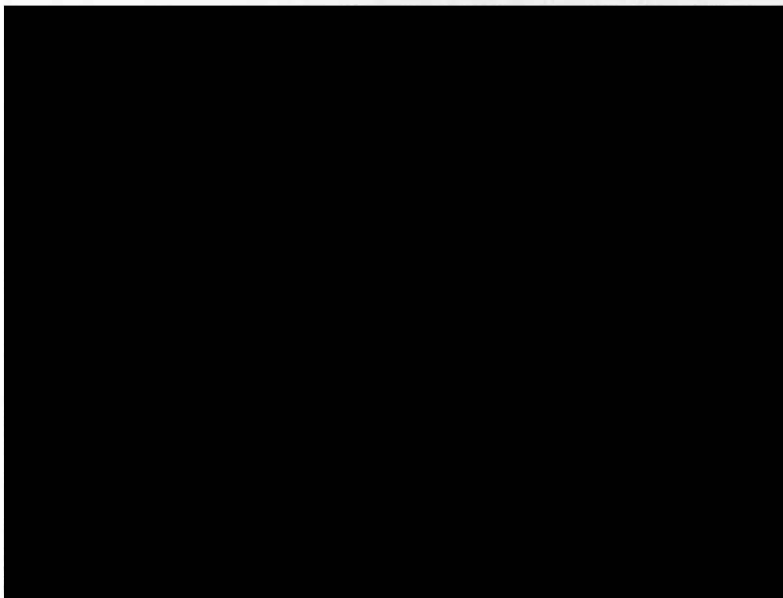
DIRECTOR, Dept. of Administration

DATE

21. I certify that I have received the material of Item 17.

TRAVELER'S SIGNATURE AND CONTACT NUMBER

DATE



Fw: COOK/JEFFREY & LEON GUERRERO/LOURDES 10NOV2021 GUM HNL

donnaherrero@yahoo.com <donnaherrero@yahoo.com>

Wed, Oct 20, 2021 at 3:56 PM

Reply-To: "donnaherrero@yahoo.com" <donnaherrero@yahoo.com>

To: Shamra Chargualaf <shamra.chargualaf@guam.gov>, Lynette Muna <lynette.muna@guam.gov>, Joaquin Guerrero <joaquin.guerrero@bbmr.guam.gov>

Per your request

Donna Herrero,

----- Forwarded Message -----

From: Travel Document <itinerary@amadeus.com>**To:** "donnaherrero@yahoo.com" <donnaherrero@yahoo.com>**Sent:** Wednesday, October 20, 2021, 03:52:49 PM GMT+10**Subject:** COOK/JEFFREY 10NOV2021 GUM HNL**Your trip**

Booking ref:

SIGXWB[Check trip itinerary](#)Document Issue
Date:**20 October 2021**

Traveler

Jeffrey Cook

Agency

WORLD TRAVEL SERVICES INC**Lourdes Leonguerrero****145 Ypao Road
TAMUNING GU 96913
671 649-5165**

Telephone

671 649 8668

Fax

12559747

Website

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United Airlines UA 200



Check-in

Departure 10 November 08:05 AM
Arrival 09 November 07:15 PM

Guam, (A.B Won Pat Intl) (+)
Honolulu, (Daniel K Inouye Intl) (+) **Terminal: 2**

Duration

07:10 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-300ER

Flight meal

Food and beverages for purchase

Tuesday 09 November 2021



United Airlines UA 252



Check-in

Departure 09 November 08:45 PM
Arrival 10 November 08:16 AM

Honolulu, (Daniel K Inouye Intl) (+) **Terminal: 2**
Houston, (George Bush Intercont) (+) **Terminal: C**

Duration

07:31 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 777-200/300

Flight meal

Dinner

Wednesday 10 November 2021



United Airlines UA 1524



Check-in

Departure 10 November 09:35 AM
Arrival 10 November 02:00 PM

Houston, (George Bush Intercont) (+) **Terminal: C**
Newark, (Newark Liberty Intl) (+) **Terminal: C**

Duration

03:25 (Non stop)

Booking status

Confirmed

Class

Economy (Y)

Equipment

BOEING 767-300/300ER

Flight meal

Food and beverages for purchase

Sunday 14 November 2021



**United Airlines UA 4432 (Operated by
Gojet Airlines DbA United Express)**



Departure	14 November 05:00 PM	Newark, (Newark Liberty Intl) (+)	Terminal: C
Arrival	14 November 06:25 PM	Washington, (R Reagan Nat) (+)	Terminal: B
Duration	01:25 (Non stop)		
Booking status	Confirmed		
Class	Economy (Y)		
Equipment	CANADAIIR REGIONAL JET 550		
Flight meal	No meal service		

Friday 19 November 2021



United Airlines UA 504



Departure	19 November 06:10 AM	Washington, (R Reagan Nat) (+)	Terminal: B
Arrival	19 November 08:39 AM	Houston, (George Bush Intercont) (+)	Terminal: C

Check-in

Duration	03:29 (Non stop)		
Booking status	Confirmed		
Class	Economy (Y)		
Equipment	BOEING 737-800		
Flight meal	Food and beverages for purchase		

Friday 19 November 2021



United Airlines UA 253



Check-in

Departure	19 November 09:35 AM	Houston, (George Bush Intercont) (+)	Terminal: C
Arrival	19 November 02:06 PM	Honolulu, (Daniel K Inouye Intl) (+)	Terminal: 2
Duration	08:31 (Non stop)		
Booking status	Confirmed		
Class	Economy (Y)		
Equipment	BOEING 777-200/300		
Flight meal	Snack or brunch		

Friday 19 November 2021



United Airlines UA 201



Check-in

Departure	19 November 03:10 PM	Honolulu, (Daniel K Inouye Intl) (+)	Terminal: 2
Arrival	20 November 07:00 PM	Guam, (A.B Won Pat Intl) (+)	
Duration	07:50 (Non stop)		
Booking status	Confirmed		
Class	Economy (Y)		
Equipment	BOEING 777-300ER		
Flight meal	Food and beverages for purchase		

General Information

FULL ECONOMY FARE PER PERSON 3232.25+100FEE TTL 3332.25

LAST DATE TO ISSUE 21OCT

FARES NOT GUARANTEED UNTIL TICKETED AND SUBJECT TO CHANGE WITHOUT NOTICE

*

Thank for you for choosing world travel services

*

I agree that in accepting this ticket I accept all rules
And terms set forth by the carrier, therefore accepting this
As a contract between the passenger and the carrier.

*

The fare rules for this ticket may carry penalties for
Changes and/or refunds. Ticket may also be non-refundable.

Ecological information

Calculated average CO2 emission is 2,219.35 kg/person

Source: ICAO Carbon Emissions Calculator

<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

Airline Booking Reference(s)

UA (United Airlines): UA

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GSA

FY 2022 Per Diem Rates for New York

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ⓘ	County ⓘ	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Albany	Albany	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114
Binghamton	Broome	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101
Buffalo	Erie	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106
Floral Park / Garden City / Great Neck	Nassau	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
Glens Falls	Warren	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$168	\$168	\$102
Ithaca	Tompkins	\$134	\$134	\$104	\$104	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134
Kingston	Ulster	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113
Lake Placid	Essex	\$125	\$125	\$125	\$125	\$125	\$112	\$112	\$112	\$112	\$182	\$182	\$125
New York City	Bronx / Kings / New York / Queens / Richmond	\$286	\$286	\$286	\$159	\$159	\$258	\$258	\$258	\$258	\$220	\$220	\$286
Niagara Falls	Niagara	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$115	\$115	\$115	\$96

Meals & Incidentals (M&IE) Breakdownⁱ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See [More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⁱ	County ⁱ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⁱ
Albany	Albany	\$69	\$16	\$17	\$31	\$5	\$51.75
Binghamton	Broome	\$64	\$14	\$16	\$29	\$5	\$48.00
Buffalo	Erie	\$69	\$16	\$17	\$31	\$5	\$51.75
Floral Park / Garden City / Great Neck	Nassau	\$74	\$17	\$18	\$34	\$5	\$55.50
Glens Falls	Warren	\$69	\$16	\$17	\$31	\$5	\$51.75
Ithaca	Tompkins	\$74	\$17	\$18	\$34	\$5	\$55.50
Kingston	Ulster	\$69	\$16	\$17	\$31	\$5	\$51.75
Lake Placid	Essex	\$79	\$18	\$20	\$36	\$5	\$59.25
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25
Niagara Falls	Niagara	\$69	\$16	\$17	\$31	\$5	\$51.75

I'm interested in:

FY 2022 Per Diem Rates for District of Columbia

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ⓘ	County ⓘ	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$257	\$188	\$188	\$188	\$188	\$258	\$258	\$258	\$258	\$172	\$172	\$257

Meals & Incidentals (M&IE) Breakdownⁱ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

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First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⁱ	County ⁱ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⁱ
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:

Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

----- Forwarded message -----

From: Vera A. Topasna <vera.topasna@guam.gov>

Date: Thu, Oct 14, 2021 at 5:12 PM

Subject: Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

To: Lynette O. Muna <lynette.muna@guam.gov>

Here you go.

Vera Topasna
Executive Director
Community Defense Liaison Office
Office of the Governor of Guam
Ph: 671-475-4740
Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>
Date: October 15, 2021 at 4:04:25 AM ChST
To: Carol Perez <carol.perez@guam.gov>
Cc: "Vera A. Topasna" <vera.topasna@guam.gov>
Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov>
Sent: Thursday, October 14, 2021 6:54 AM
To: Kuwabara, Gary D CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>
Cc: Vera A. Topasna <vera.topasna@guam.gov>
Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and p

Hafa Adai Gary,

The Office of the Governor is requesting travel authorization for two executives for travel to New York and WDC from November 10, 2021 through November 19, 2021.

Travel itinerary includes five (5) days in New York and four (4) days in WDC. The primary purpose of travel is to discuss fiscal, policy and military updates relative to the new Medical planning to utilize DOD Property through a lease agreement to build the new complex. The Governor plans to discuss other DOD related matters of high priority.

If approved, we plan to use Executive Travel program of assistance from Grant Award GR882-20-07 (FY2021 Staff and Logistical Support) .

The Office of the Governor is seeking support for the following travelers:

1. Governor Lou Leon Guerrero
2. Chief of Staff, Jon Junior Calvo

Travel Dates:

Nov 10, 2021 - Governor and COS depart Guam and arrive in New York

Nov 11-14, 2021 - Bond Meetings/Presentation

Nov 14, 2021 Depart WDC

Nov 15 - 18, 2021 - Conduct WDC meetings.

Nov 19, 2021 - Depart WDC for Guam

WDC

Meetings during the week of Nov. 15-18, 2021 include:

Department of the Interior (DOI): Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Ins

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Julie Rodriguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, Associate Director Office and Territories

Federal Emergency Management Agency (FEMA):

- Bob Fenton, Region 9 Regional Administrator. The Governor has requested for Mr. Fenton to fly out to WDC to meet him and his team.

During the Governor's travel to WDC in July 2021, she met with the following officials and is requesting to meet with them during this trip.

- Deputy Secretary of the Treasury, Wally Adeyemo
- Deputy Secretary of Commerce, Don Graves
- Secretary of Commerce, Gina Raimondo.

Pentagon:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29, 2021. The Governor anticipates follow up issues and plans to mee

Other Pentagon meeting confirmations are pending.

Auto rental: One vehicle at each destination.

Preliminary Estimated Costs:

Airfare for 2 PAX: +/- \$ 6700.00 (tbd)

Per Diem for 2 pax for all destinations: +/- 7000.00

Rental Car/Parking: +/- \$ 1800.00

Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

—

Respectfully,

Carol M. Perez
Grants Executive Assistant
Office of the Governor's
Community Defense Liaison Office
120 Father Duenas Ave
Ada's Capitol Plaza Suite 104
Hagatna, Guam 96910
carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >
Office: 671-475-4735



Lynette O. Muna
Executive Management Director
Ufisinan I Maga' Haga
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
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M: (671) 727-7528

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Fwd: Tentative Travel - NYC/DC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

----- Forwarded message -----

From: Lynette O. Muna <lynette.muna@guam.gov>

Date: Wed, Oct 13, 2021 at 11:04 PM

Subject: Fwd: Tentative Travel - NYC/DC

To: Shamra L.A. Chagualaf <shamra.chagualaf@guam.gov>

Please see tentative schedule below...

----- Forwarded message -----

From: Lynette O. Muna <lynette.muna@guam.gov>

Date: Thu, Oct 14, 2021 at 12:55 PM

Subject: Fwd: Tentative Travel - NYC/DC

To: Vera A. Topasna <vera.topasna@guam.gov>

Cc: Eliza G. Dames <eliza.dames@guam.gov>

Sending to Vera for approval from Gary.

----- Forwarded message -----

From: Eliza G. Dames <eliza.dames@guam.gov>

Date: Thu, Oct 14, 2021 at 12:51 PM

Subject: Re: Tentative Travel - NYC/DC

To: Lynette O. Muna <lynette.muna@guam.gov>

Cc: Jon Junior Calvo <jon.calvo@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Edward M. Birn <edward.birn@doa.guam.gov>, Madeleine Z. Bordallo <madeleine.bordallo@guam.gov>, Rosanne Mantanona <rosanne.mantanona@guam.gov>

Sorry Ed.

Traveling with Governor

Jon Calvo

Lester Carlson

Ed Birn

Travel Dates:NYC

Nov. 10, 2021 – arrive in NYC

Nov. 11, 2021 – Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

Nov. 12, 2021 – Meetings with Moody's and Standard and Poors

Nov. 14, 2021 – Depart for DC

DC

Week of Nov. 15-18, 2021

Meeting with DOI: Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Insular

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Maybe? Julie Rodriguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorlita, Affairs for Puerto Rico and Territories

FEMA: Bob Fenton, Regional Administrator. He is with Region 9 in SFO but will request to meet with his team and request for Mr. Fenton to fly out to DC.

These are people that Gov met in July and want meetings:

Deputy Secretary of the Treasury, Wally Adeyemo

Deputy Secretary of Commerce, Don Graves, however Gov would like to get a meeting with Secretary of Commerce Gina Raimondo

Congressman Kilili

Other:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29. There may be follow up issues and we can plan to meet with Navy, James Geurts, which Gov met in July.

NGA: Bill McBride

Lester brought up that the Supreme Court will be hearing oral arguments on Nov 8 for SSI benefits for PR which could affect Guam. [REDACTED]

On Thu, Oct 14, 2021 at 12:47 PM Lynette O. Muna <lynette.muna@guam.gov> wrote:

Thank you Lisa. Waiting for the corrected one with Ed's last name.

Lynette

On Thu, Oct 14, 2021 at 12:16 PM Eliza G. Dames <eliza.dames@guam.gov> wrote:

Traveling with Governor

Jon Calvo
Lester Carlson
Ed Birth

Travel Dates: Nov 10 - Nov 18

NYC

Nov. 10, 2021 – arrive in NYC
Nov. 11, 2021 – Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors
Nov. 12, 2021 – Meetings with Moody's and Standard and Poors
Nov. 14, 2021 – Depart for DC

DC

Week of Nov. 15-18, 2021

Meeting with DOI: Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Ins

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Maybe? Julie Rodriguez, Director Intergovernmental Affairs; Gretchen Sierra-Zoriti
Affairs for Puerto Rico and Territories

FEMA: Bob Fenton, Regional Administrator. He is with Region 9 in SFO but will request to meet with his team and request for Mr. Fenton to fly out to DC.

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Congressman Kilili

Other:

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Navy, James Geurts, which Gov met in July.

NGA: Bill McBride

Lester brought up that the Supreme Court will be hearing oral arguments on Nov 8 for SSI benefits for PR which could affect Guam. [REDACTED]



Eliza Dames
Special Assistant
Ricardo J. Bordallo Governor's Complex
Office of the Governor
Hagatna, Guam
(671) 473-1104

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Lynette O. Muna
Executive Management Director
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Hagatna, Guam 96910
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M: (671) 727-7528

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Eliza Dames
Special Assistant
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(671) 473-1104

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FAIR. SAFE.
PROSPEROUS.
COMPASSIONATE.

Lynette O. Muna <lynette.muna@guam.gov>

Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

Vera A. Topasna <vera.topasna@guam.gov>
To: "Lynette O. Muna" <lynette.muna@guam.gov>

Fri, Oct 15, 2021 at 8:12 AM

Here you go.

Vera Topasna
Executive Director
Community Defense Liaison Office
Office of the Governor of Guam
Ph: 671-475-4740
Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>
Date: October 15, 2021 at 4:04:25 AM ChST
To: Carol Perez <carol.perez@guam.gov>
Cc: "Vera A. Topasna" <vera.topasna@guam.gov>
Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov>
Sent: Thursday, October 14, 2021 6:54 AM
To: Kuwabara, Gary D CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>
Cc: Vera A. Topasna <vera.topasna@guam.gov>
Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and pasting the address to a Web browser.

Hafa Adai Gary,

The Office of the Governor is requesting travel authorization for two executives for travel to New York and WDC from November 10, 2021 through November 19, 2021.

Travel itinerary includes five (5) days in New York and four (4) days in WDC. The primary purpose of travel is to discuss fiscal, policy and military updates relative to the new Medical Health Complex. The

10/15/2021

The Office of the Governor of Guam Maga' Haga' Mail - Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29, 2021. The Governor anticipates follow up issues and plans to meet with him in WDC.

Other Pentagon meeting confirmations are pending.

Auto rental: One vehicle at each destination.

Preliminary Estimated Costs:

Airfare for 2 PAX: +/- \$ 6700.00 (tbd)

Per Diem for 2 pax for all destinations: +/- 7000.00

Rental Car/Parking: +/- \$ 1800.00

Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

—
Respectfully,

Carol M. Perez
Grants Executive Assistant
Office of the Governor's
Community Defense Liaison Office
120 Father Duenas Ave
Ada's Capitol Plaza Suite 104
Hagatna, Guam 96910
carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >
Office: 671-475-4735



GOVERNMENT OF GUAM
TRAVEL ITINERARY SUMMARY

11/22/21

DATE

Hon. Lourdes A. Leon Guerrero

Office of the Governor

T22-0200-003 Amendment

TRAVELER'S NAME

DEPT./AGENCY

DEPT/AGENCY'S TA NUMBER

Was on travel status as follows:

DEPARTURE (from Guam)	ARRIVAL (into Guam)	MODE OF TRAVEL
DATE: 11/10/21	DATE: 11/17/21	Air
TIME: 8:05 a.m.	TIME: 10:20 p.m.	(Attach boarding passes)

Expenses allowable for reimbursement are as follows:

Newly Hired Contract Employees (with exception of DOE): Medical examination, fingerprint fees, taxi fares from residence to airport, telegram (accepting position).

Official Off-island Business Employees: Registration/conference fees, taxi fares from place of business to hotel (or vice versa) as authorized & others related to official business as authorized by the GOVERNOR.

I certify that the above information and supporting documents are true and correct and are in compliance with Government travel regulations and the laws of Guam.

TRAVELER'S/EMPLOYEE SIGNATURE

SOCIAL SECURITY NO. xxx-xx-8809

CONTACT NUMBER(S): 473-1105

UNITED

PREMIER ACCESS

INTL

FNNLPZ 9D
UA 200 D9080A

207

LEONGUERRERO/LOURDESAFLA

UA-***955 PREMIER 1K UA*Q

GUAM TO HONOLULU

UA200

GATE

BOARDING BEGINS:

SEAT

GUM-HNL 7

7:15A

9D

BOARDING
GROUP

WED NOVEMBER 10 2021

GATE MAY CHANGE

BOARDING ENDS: 7:50 AM

AISLE

FLIGHT DEPARTS: 8:05 AM

UNITED

FLIGHT ARRIVES: 7:15 PM

BUSINESS CLASS

CONFIRMATION: FNNLPZ

TICKET: 0103877731703

PREMIER 1K

A STAR ALLIANCE MEMBER

UNITED

PREMIER ACCESS

INTL

FNNLPZ 4D
UA 252 D9080A

132

LEONGUERRERO/LOURDESAFLA

UA-***955 PREMIER 1K UA*Q

HONOLULU TO HOUSTON

UA252

GATE

BOARDING BEGINS:

SEAT

HNL-IAH PAD

7:55P

4D

BOARDING
GROUP

TUE NOVEMBER 9 2021

GATE MAY CHANGE

BOARDING ENDS: 8:30 PM

AISLE

FLIGHT DEPARTS: 8:45 PM

UNITED BUSINESS

FLIGHT ARRIVES: 8:16 AM

BUSINESS CLASS

CONFIRMATION: FNNLPZ

TICKET: 0103877731703

PREMIER 1K

A STAR ALLIANCE MEMBER

UNITED

PREMIER ACCESS

INTL

FNNLPZ 5L
UA 1524 D9080A

78

LEONGUERRERO/LOURDESAFLA

UA-***955 PREMIER 1K UA*Q

HOUSTON TO NEWARK

UA1524

GATE

BOARDING BEGINS:

SEAT

IAH-EWR

8:45A

5L

BOARDING
GROUP

WED NOVEMBER 10 2021

BOARDING ENDS: 9:20 AM

WINDOW

FLIGHT DEPARTS: 9:35 AM

UNITED

FLIGHT ARRIVES: 2:00 PM

FIRST CLASS

CONFIRMATION: FNNLPZ

TICKET: 0103877731703

PREMIER 1K

A STAR ALLIANCE MEMBER

UNITED TSA PRE

PREMIER ACCESS

FNNLPZ 1A
UA 4430 B5EE2A

14

LEONGUERRERO/LOURDESAFLA
UA-***955 PREMIER 1K UAXG

WASHINGTON TO NEWARK

UA4430

GATE

BOARDING BEGINS:

SEAT

BOARDING
GROUP

DCA-EWR 11

7:35A

1A

1

TUE NOVEMBER 16 2021

GATE MAY CHANGE

BOARDING ENDS: 7:45 AM

WINDOW

FLIGHT DEPARTS: 8:00 AM

UNITED

FLIGHT ARRIVES: 9:24 AM

FIRST CLASS

OPERATED BY-GOJET AIRLINES DBA UNITED EXPRESS

CONFIRMATION: FNNLPZ

TICKET: 0162378529075

PREMIER 1K

A STAR ALLIANCE MEMBER

UNITED

Premier Access

INTL

FNNLPZ SD
UA 79 EDCA4008

42

LEONGUERRERO/LOURDESAF

UA-*****355, Premier 1K, UA6

Newark-Liberty Intl to Tokyo-Narita

UA 79

GATE

BOARDING BEGINS

SEAT

EWR-NRT C123

10:40 AM

5D

BOARDING
GROUP

TUE 16 NOV 2021

Gate May Change

Boarding Ends: 11:15 AM

Aisle

Flight Departs: 11:30 AM

United Polaris

Flight Arrives: 3:10 PM

business class

1

Confirmation: FNNLPZ

eTicket 01623785290750

Premier 1K

A STAR ALLIANCE MEMBER

UNITED

Premier Access

INTL

FNNLPZ 3F
UA 197 EDCA4008

48

LEONGUERRERO/LOURDESAF

UA-*****355, Premier 1K, UA6

Tokyo-Narita to Guam

UA 197

GATE

BOARDING BEGINS

SEAT

NRT-GUM 34

4:50 PM

3F

BOARDING
GROUP

WED 17 NOV 2021

Gate May Change

Boarding Ends: 5:15 PM

Window

Flight Departs: 5:30 PM

United Business

Flight Arrives: 10:20 PM

1

Confirmation: FNNLPZ

eTicket 01623785290750

Premier 1K

A STAR ALLIANCE MEMBER



GOVERNMENT OF GUAM
DEPARTMENT OF ADMINISTRATION
TRAVEL REQUEST AND AUTHORIZATION

TA No. **T22-0200-004**

NOTICE: See Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual for instructions.

1. TO Department of Administration		2. FROM (Name of requesting organization) Office of the Governor		3. DATE OF REQUEST October 14, 2021	
4. (A) FULL NAME and DATE OF BIRTH OF TRAVELER Jon Junior Calvo, [REDACTED]		<input checked="" type="checkbox"/> MALE <input type="checkbox"/> FEMALE		(B) VENDOR NUMBER: <i>Attach Request</i>	
(C) COMPLETE ADDRESS OF TRAVELER [REDACTED]		(D) EMPLOYEE ID SOC SEC NUM (last 4 digits)			
The following travel is: <input checked="" type="checkbox"/> REQUESTED <input type="checkbox"/> AUTHORIZED		5. TITLE OF TRAVELER Chief of Staff		6. CHARGE ACCOUNT NUMBER 5101H200201PA113-220	
7. PLACES OF TRAVEL FROM: Guam TO: New York, NY to Washington, D.C. and Return		8. APPROX. LENGTH OF TRAVEL (in days) 8 Days		9. APPROX. DATE TRAVEL COMMENCES November 10, 2021	
10. (A) DESCRIBE MODES OF TRAVEL DESIRED (Air, Ship, Train, Private Automobile, etc.) Air - Economy (Round Trip)		(B) TRAVEL AGENCY DESIRED World Travel			
11. IF DEPENDENTS ARE AUTHORIZED FOR TRAVEL, GIVE NAMES, AGES, AND RELATIONSHIPS OF EACH N/A					
12. FULLY DESCRIBE PURPOSE OF TRAVEL (Use reverse if more space is necessary) NYC: 11/11/21 Prepare for bond mtg. with the team, 11/12-11/13/21 Mtg. with Moody's, Standard & Poors DC: 11/15-11/18/21 Meeting with DOI Director, Deputy Secretary, Director of OIA, Deputy Asst. Secretary for Insular, White House Kate Marshall, Intergovernmental Affairs Office, Julie Rodriguez, Director Intergovernmental Affairs, Gretchen Sierra-Zorita, Associate Director of Office of Intergovernmental Affairs for Puerto Rico and Territories, FEMA				13. ENTER NUMBER OF TR'S ISSUED OCT 20 2021 Bureau of Budget and Research CLEARED PER BBMR'S REVIEW	
14. IF TRAVEL ADVANCE IS DESIRED, GIVE AMOUNT REQUESTED 1/NYC: 11/10/2021-11/14/2021 \$365.00 + \$91.25 (25%) = \$456.25 x 5 days = \$2,281.25 DC: 11/15/2021-11/18/2021 \$267.00 + \$66.75 (25%) = \$333.75 x 4 days = \$1,335.00 TOTAL: \$3,616.25				15. IF HOUSEHOLD EFFECTS AUTHORIZED	
16. SIGNATURE (Name and title of requesting official) LOURDES A. LEON GUERRERO, GOVERNOR				18. SIGNATURE (Name and title of authorizing official) LESTER L. CARLSON JR., Director OCT 21 2021	
17. ESTIMATED COST OF TRAVEL (For use of Administration Department)				19. FOR CERTIFICATION OF AVAILABILITY OF FUNDS	
(A) TRANSPORTATION OF TRAVELER \$ 3,325.45				Certified Funds Available:	
(B) TRANSPORTATION OF DEPENDENTS 0.00					
(C) PER DIEM OF TRAVELLER - \$ <u>1/</u> x <u>1/</u> days = 3,616.25					
(D) PER DIEM OF DEPENDENTS 0.00					
(E) TRANSPORTATION OF HOUSEHOLD EFFECTS 0.00					
(F) MISC. ALLOWANCES - Car Rental for NYC <input checked="" type="checkbox"/> (must itemize on line 9c on Travel Form ACC-TRB001) 890.48					
(G) SERVICE FEES - Car Rental for Washington, DC <input checked="" type="checkbox"/> 753.20					
TOTAL COST (Estimated) \$ 8,585.38				DATE OCT 14, 2021	

SIGNATURE and CONTACT NUMBERS (Cost Estimator)

Lynette O. Muna, Executive Management Director

20. TO TRAVELER, You are hereby authorized to perform the above described travel in accordance with the provisions of Section 3.5.112, Chapter 3 of the Government of Guam Travel and Transportation Manual. Necessary tickets, transportation requests and other documents are hereto attached.

DIRECTOR, Dept. of Administration

DATE

21. I certify that I have received the material of Item 17.

TRAVELER'S SIGNATURE AND CONTACT NUMBER

DATE

COVID-19 Vaccination Record Card



Please keep this record card, which includes medical information about the vaccines you have received.

Por favor, guarde esta tarjeta de registro, que incluye información médica sobre las vacunas que ha recibido.

CALVO JON JUNIOR

Last Name First Name MI

Date of birth Patient number (medical record or IIS record number)

Vaccine	Product Name/Manufacturer Lot Number	Date	Healthcare Professional or Clinic Site
1 st Dose COVID-19	Pfizer Lot # ER8729	4/05/21 mm dd yy	AMES
2 nd Dose COVID-19	Pfizer Lot #: ER8729 Exp. Date: 07/2021	APR 30 2021 mm dd yy	UCX GUAM AF
Other		mm dd yy	
Other		mm dd yy	

Fw: CALVO/JON JUNIOR MENDIOLA 10NOV2021 GUM HNL

donnaherrero@yahoo.com <donnaherrero@yahoo.com>

Wed, Oct 20, 2021 at 3:55 PM

Reply-To: "donnaherrero@yahoo.com" <donnaherrero@yahoo.com>

To: Shamra Chargualaf <shamra.chargualaf@guam.gov>, Lynette Muna <lynette.muna@guam.gov>, Joaquin Guerrero <joaquin.guerrero@bbmr.guam.gov>

Per your request

Donna Herrero,

----- Forwarded Message -----

From: Travel Document <itinerary@amadeus.com>**To:** "donnaherrero@yahoo.com" <donnaherrero@yahoo.com>**Sent:** Wednesday, October 20, 2021, 03:54:59 PM GMT+10**Subject:** CALVO/JON JUNIOR MENDIOLA 10NOV2021 GUM HNL**Your trip**

Booking ref: 6H9FI5

[Check trip itinerary](#)

Document Issue Date: 20 October 2021

Traveler

Jon Junior Mendiola Calvo

Agency

WORLD TRAVEL SERVICES INC

145 Ypao Road
TAMUNING GU 96913
671 649-5165

Telephone

671 649 8668

Fax

12559747

Website

Advertising space available for your brand

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United Airlines UA 200



Check-in

Departure	10 November 08:05 AM	Guam, (A.B Won Pat Intl) (+)	
Arrival	09 November 07:15 PM	Honolulu, (Daniel K Inouye Intl) (+)	Terminal: 2
Duration	07:10 (Non stop)		
Booking status	Confirmed		
Class	Economy (Y)		
Equipment	BOEING 777-300ER		
Flight meal	Food and beverages for purchase		

Tuesday 09 November 2021



United Airlines UA 252



Check-in

Departure	09 November 08:45 PM	Honolulu, (Daniel K Inouye Intl) (+)	Terminal: 2
Arrival	10 November 08:16 AM	Houston, (George Bush Intercont) (+)	Terminal: C
Duration	07:31 (Non stop)		
Booking status	Confirmed		
Class	Economy (Y)		
Equipment	BOEING 777-200/300		
Flight meal	Dinner		

Wednesday 10 November 2021



United Airlines UA 1524



Check-in

Departure	10 November 09:35 AM	Houston, (George Bush Intercont) (+)	Terminal: C
Arrival	10 November 02:00 PM	Newark, (Newark Liberty Intl) (+)	Terminal: C
Duration	03:25 (Non stop)		
Booking status	Confirmed		
Class	Economy (Y)		

Equipment

BOEING 767-300/300ER

Flight meal

Food and beverages for purchase

Sunday 14 November 2021



**United Airlines UA 4432 (Operated by
Gojet Airlines DBA United Express)**



Departure **14 November 05:00 PM** **Newark, (Newark Liberty Intl) (+)** **Terminal: C**

Arrival **14 November 06:25 PM** **Washington, (R Reagan Nat) (+)** **Terminal: B**

Duration **01:25 (Non stop)**

Booking status **Confirmed**

Class **Economy (Y)**

Equipment **CANADAIR REGIONAL JET 550**

Flight meal **No meal service**

Friday 19 November 2021



United Airlines UA 504



Departure **19 November 06:10 AM** **Washington, (R Reagan Nat) (+)** **Terminal: B**

Arrival **19 November 08:39 AM** **Houston, (George Bush Intercont) (+)** **Terminal: C**

Check-in

Duration **03:29 (Non stop)**

Booking status **Confirmed**

Class **Economy (Y)**

Equipment **BOEING 737-800**

Flight meal **Food and beverages for purchase**

Friday 19 November 2021



United Airlines UA 253

Departure **19 November 09:35 AM** **Houston, (George Bush Intercont) (+)** **Terminal: C**



Check-in

Arrival	19 November 02:06 PM	Honolulu, (Daniel K Inouye Intl) (+)	Terminal: 2
Duration	08:31 (Non stop)		
Booking status	Confirmed		
Class	Economy (Y)		
Equipment	BOEING 777-200/300		
Flight meal	Snack or brunch		

Friday 19 November 2021



United Airlines UA 201



Check-in

Departure	19 November 03:10 PM	Honolulu, (Daniel K Inouye Intl) (+)	Terminal: 2
Arrival	20 November 07:00 PM	Guam, (A.B Won Pat Intl) (+)	
Duration	07:50 (Non stop)		
Booking status	Confirmed		
Class	Economy (Y)		
Equipment	BOEING 777-300ER		
Flight meal	Food and beverages for purchase		

General Information

FULL ECONOMY FARE 3225.45+100FEE TTL 3325.45

LAST DATE TO ISSUE 21OCT

FARES NOT GUARANTEED UNTIL TICKETED AND SUBJECT TO CHANGE WITHOUT NOTICE

*

Thank for you for choosing world travel services

*

I agree that in accepting this ticket I accept all rules
And terms set forth by the carrier, therefore accepting this
As a contract between the passenger and the carrier.

*

The fare rules for this ticket may carry penalties for
Changes and/or refunds. Ticket may also be non-refundable.

Ecological information

Calculated average CO2 emission is 2,219.35 kg/person

Source: ICAO Carbon Emissions Calculator

<http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx>

Airline Booking Reference(s)

UA (United Airlines): NVE293

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage).



The banner features a row of white icons on a dark background: a train, a car, a bus, an airplane, a train, a car, and a bus. To the right of the icons, the text "See all your trip info in CheckMyTrip" is displayed in white. Further right are two dark buttons: "GET IT ON Google Play" and "Download on the App Store".



FY 2022 Per Diem Rates for New York

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ⓘ	County ⓘ	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Albany	Albany	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114	\$114
Binghamton	Broome	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101	\$101
Buffalo	Erie	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106	\$106
Floral Park / Garden City / Great Neck	Nassau	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
Glens Falls	Warren	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$102	\$168	\$168	\$102
Ithaca	Tompkins	\$134	\$134	\$104	\$104	\$134	\$134	\$134	\$134	\$134	\$134	\$134	\$134
Kingston	Ulster	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113
Lake Placid	Essex	\$125	\$125	\$125	\$125	\$125	\$112	\$112	\$112	\$112	\$182	\$182	\$125
New York City	Bronx / Kings / New York / Queens / Richmond	\$286	\$286	\$286	\$159	\$159	\$258	\$258	\$258	\$258	\$220	\$220	\$286
Niagara Falls	Niagara	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$115	\$115	\$115	\$96

Meals & Incidentals (M&IE) Breakdown ⁱ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See [More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⁱ	County ⁱ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⁱ
Albany	Albany	\$69	\$16	\$17	\$31	\$5	\$51.75
Binghamton	Broome	\$64	\$14	\$16	\$29	\$5	\$48.00
Buffalo	Erie	\$69	\$16	\$17	\$31	\$5	\$51.75
Floral Park / Garden City / Great Neck	Nassau	\$74	\$17	\$18	\$34	\$5	\$55.50
Glens Falls	Warren	\$69	\$16	\$17	\$31	\$5	\$51.75
Ithaca	Tompkins	\$74	\$17	\$18	\$34	\$5	\$55.50
Kingston	Ulster	\$69	\$16	\$17	\$31	\$5	\$51.75
Lake Placid	Essex	\$79	\$18	\$20	\$36	\$5	\$59.25
New York City	Bronx / Kings / New York / Queens / Richmond	\$79	\$18	\$20	\$36	\$5	\$59.25
Niagara Falls	Niagara	\$69	\$16	\$17	\$31	\$5	\$51.75

I'm interested in:

FY 2022 Per Diem Rates for District of Columbia

I'm interested in:

Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

Primary Destination ⓘ	County ⓘ	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$257	\$188	\$188	\$188	\$188	\$258	\$258	\$258	\$258	\$172	\$172	\$257

Meals & Incidentals (M&IE) Breakdown ⁱ

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. See More Information

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination ⁱ	County ⁱ	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel ⁱ
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$79	\$18	\$20	\$36	\$5	\$59.25

I'm interested in:



Visit enterprise.com

YOUR RESERVATION IS CONFIRMED

Thank you for your reservation.
Your confirmation number is 1758327810.

Pick-Up Details

Location Newark Liberty International Airport (EWR)
Date & Time Wednesday, November 10, 2021 @ 4:30 PM
Address 25 Newark Airport Bldg 25
Newark, NJ 07114
Phone +1 844-727-2982
Hours Wednesday: 6:00 AM - 10:00 PM

Return Details

Location Newark Liberty International Airport (EWR)
Date & Time Sunday, November 14, 2021 @ 3:00 PM
Address 25 Newark Airport Bldg 25
Newark, NJ 07114
Phone +1 844-727-2982
Hours Sunday: 6:00 AM - 10:00 PM

Renter Details

Name JON JUNIOR CALVO
E-mail Address j.....@guam.gov
Phone5662

Pricing Details

Vehicle Class Chevrolet Tahoe or Similar
Transmission Type Automatic

Estimated Total to be billed **\$890.48**

Rates

Vehicle

TIME & DISTANCE	4 DAILY @ \$167.40	\$669.60
-----------------	--------------------	----------

Extras

Unlimited Mileage	Included
-------------------	----------

Taxes & Fees

CONC RECOVERY FEE SURCHARGE .50/DAY	\$2.00
CONCESSION RECOVERY FEE 11.11 PCT (11.11%)	\$74.61
CUSTOMER FACILITY CHARGE 7.28/DAY	\$29.12
DOMESTIC SECURITY FEE 5.00/DAY	\$20.00
FACILITY CHARGE 2.50/DAY	\$10.00
VEHICLE COST RECOVERY FEE .50/DAY	\$2.00
MOTOR VEHICLE RENTAL TAX (5.0%)	\$33.58
SALES TAX (6.625%)	\$49.57

Estimated Total

\$890.48

YOUR RESERVATION IS CONFIRMED

Thank you for your reservation.
Your confirmation number is 1531625835.

Pick-Up Details

Location Washington Reagan National Airport (DCA)
Date & Time Sunday, November 14, 2021 @ 6:30 PM
Address Ronald Reagan Wash Natl Airprt
Arlington, VA 22202
Phone +1 844-648-1606
Hours Sunday: 7:00 AM - 10:00 PM

Return Details

Location Washington Reagan National Airport (DCA)
Date & Time Thursday, November 18, 2021 @ 2:00 PM
Address Ronald Reagan Wash Natl Airprt
Arlington, VA 22202
Phone +1 844-648-1606
Hours Thursday: 7:00 AM - 10:00 PM

Renter Details

Name JON JUNIOR CALVO
E-mail Address j*****@guam.gov
Phone *****5662

Pricing Details

Vehicle Class Chevrolet Tahoe or Similar
Transmission Type Automatic

Estimated Total to be billed **\$753.20**

Rates

Vehicle		
TIME & DISTANCE	4 DAILY @ \$152.34	\$609.36

Extras

Unlimited Mileage	Included
-------------------	----------

Taxes & Fees

CONCESSION RECOVERY FEE 11.11 PCT (11.11%)	\$67.81
DCA CONTRACT FEE 3.50/DAY	\$14.00
VEHICLE LICENSE FEE .25/DAY	\$1.00
VA ADDITIONAL RENTAL TAX (4.0%)	\$24.41
VA RENTAL FEE (2.0%)	\$12.21
VA RENTAL TAX (4.0%)	\$24.41

Estimated Total

\$753.20

RESERVATION MODIFIED

Confirmation Number: **1758327810**

PICK-UP Nov 10, 2021 4:30 PM Newark Liberty International Airport 25 Newark Airport Bldg 25 Newark, NJ 07114 +1 844-727-2982	RETURN Nov 14, 2021 3:00 PM Newark Liberty International Airport 25 Newark Airport Bldg 25 Newark, NJ 07114 +1 844-727-2982
Directions from Terminal PLEASE PROCEED TO THE SECOND LEVEL OF THE AIRPORT AND RIDE THE AIR TRAIN TO STATION P3. TAKE THE ESCALATOR DOWNSTAIRS, TURN LEFT AND WALK THROUGH THE SLIDING DOORS TO OUR COUNTER. SELF-SERVICE KIOSKS AT THIS LOCATION CAN MAKE YOUR RENTAL TRANSACTION QUICK AND EASY.	

Rental Details

RENTER

Driver Name: JON JUNIOR CALVO

Email Address: j.....o@guam.gov

Phone Number:5662

Age: 25+

VEHICLE

Vehicle Class: Full Size SUV

- Chevrolet Tahoe or similar
- Automatic

Time & Distance 4.0 Day(s) @ \$ 167.40 / Day

\$ 669.60

Vehicle Mileage: Unlimited Mileage


Included

Rental Checklist

- Familiarize yourself with your Pick-Up and Return location(s).
- Bring a valid driving license for each driver.
- Provide an acceptable method of payment in the renter's name. See your pick-up location's policies for details.
- For additional policy or deposit information, please refer to the Rental Policies section below, or within your email confirmation.

RESERVATION CONFIRMED

Confirmation Number: **1531625835**

PICK-UP Nov 14, 2021 6:30 PM Washington Reagan National Airport Ronald Reagan Wash Natl Airprt, 2500 National Avenue Garage A Arlington, VA 22202 +1 844-648-1606		RETURN Nov 18, 2021 2:00 PM Washington Reagan National Airport Ronald Reagan Wash Natl Airprt, 2500 National Avenue Garage A Arlington, VA 22202 +1 844-648-1606
Directions from Terminal Arrival Directions: Proceed outside baggage claim to the parking / rental car shuttle. Get off at the Terminal Garage A/Rental Car stop. The Enterprise counter is located on the first floor in parking garage A. Customers may also walk. Follow signs towards Terminal Parking Garage A, approximately 10 minutes from Terminals A and B and 15 minutes from Terminal C. http://www.flyreagan.com/dca/rental-cars		

Rental Details

RENTER

Driver Name: JON JUNIOR CALVO

Email Address: j.....o@guam.gov

Phone Number:5662

Age: 25+

VEHICLE

Vehicle Class: Full Size SUV

- Chevrolet Tahoe or similar
- Automatic

Time & Distance 4.0 Day(s) @ \$ 152.34 / Day

\$ 609.36

Rental Checklist

- Familiarize yourself with your Pick-Up and Return location(s).
- Bring a valid driving license for each driver.
- Provide an acceptable method of payment in the renter's name. See your pick-up location's policies for details.
- For additional policy or deposit information, please refer to the Rental Policies section below, or within your email confirmation.

Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

----- Forwarded message -----

From: Vera A. Topasna <vera.topasna@guam.gov>

Date: Thu, Oct 14, 2021 at 5:12 PM

Subject: Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

To: Lynette O. Muna <lynette.muna@guam.gov>

Here you go.

Vera Topasna
Executive Director
Community Defense Liaison Office
Office of the Governor of Guam
Ph: 671-475-4740
Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>

Date: October 15, 2021 at 4:04:25 AM ChST

To: Carol Perez <carol.perez@guam.gov>

Cc: "Vera A. Topasna" <vera.topasna@guam.gov>

Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov>

Sent: Thursday, October 14, 2021 6:54 AM

To: Kuwabara, Gary D CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>

Cc: Vera A. Topasna <vera.topasna@guam.gov>

Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

All active links contained in this email were disabled. Please verify the identity of the sender, and confirm the authenticity of all links contained within the message prior to copying and p

Hafa Adai Gary,

The Office of the Governor is requesting travel authorization for two executives for travel to New York and WDC from November 10, 2021 through November 19, 2021.

Travel itinerary includes five (5) days in New York and four (4) days in WDC. The primary purpose of travel is to discuss fiscal, policy and military updates relative to the new Medical planning to utilize DOD Property through a lease agreement to build the new complex. The Governor plans to discuss other DOD related matters of high priority.

If approved, we plan to use Executive Travel program of assistance from Grant Award GR882-20-07 (FY2021 Staff and Logistical Support) .

The Office of the Governor is seeking support for the following travelers:

1. Governor Lou Leon Guerrero
2. Chief of Staff, Jon Junior Calvo

Travel Dates:

Nov 10, 2021 - Governor and COS depart Guam and arrive in New York

Nov 11-14, 2021 - Bond Meetings/Presentation

Nov 14, 2021 Depart WDC

Nov 15 - 18, 2021 - Conduct WDC meetings.

Nov 19, 2021 - Depart WDC for Guam

WDC

Meetings during the week of Nov. 15-18, 2021 include:

Department of the Interior (DOI): Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Ins

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Julie Rodriguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, Associate Director Office and Territories

Federal Emergency Management Agency (FEMA):

- Bob Fenton, Region 9 Regional Administrator. The Governor has requested for Mr. Fenton to fly out to WDC to meet him and his team.

During the Governor's travel to WDC in July 2021, she met with the following officials and is requesting to meet with them during this trip.

- Deputy Secretary of the Treasury, Wally Adeyemo
- Deputy Secretary of Commerce, Don Graves
- Secretary of Commerce, Gina Raimondo.

Pentagon:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29, 2021. The Governor anticipates follow up issues and plans to meet. Other Pentagon meeting confirmations are pending.

Auto rental: One vehicle at each destination.

Preliminary Estimated Costs:

Airfare for 2 PAX: +/- \$ 6700.00 (tbd)

Per Diem for 2 pax for all destinations: +/- 7000.00

Rental Car/Parking: +/- \$ 1800.00

Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

--

Respectfully,

Carol M. Perez
Grants Executive Assistant
Office of the Governor's
Community Defense Liaison Office
120 Father Duenas Ave
Ada's Capitol Plaza Suite 104
Hagatna, Guam 96910
carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >
Office: 671-475-4735



Lynette O. Muna
Executive Management Director
Ufisinan I Maga' Haga
Office of the Governor of Guam
Ricardo J. Bordallo Governor's Complex
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Fwd: Tentative Travel - NYC/DC

1 message

Lynette O. Muna <lynette.muna@guam.gov>

To: "Joaquin A.J. Guerrero II" <joaquin.guerrero@bbmr.guam.gov>, "Kathleen C. Cepeda" <kathleen.cepeda@guam.gov>

----- Forwarded message -----

From: Lynette O. Muna <lynette.muna@guam.gov>

Date: Wed, Oct 13, 2021 at 11:04 PM

Subject: Fwd: Tentative Travel - NYC/DC

To: Shamra L.A. Chargualaf <shamra.chargualaf@guam.gov>

Please see tentative schedule below...

----- Forwarded message -----

From: Lynette O. Muna <lynette.muna@guam.gov>

Date: Thu, Oct 14, 2021 at 12:55 PM

Subject: Fwd: Tentative Travel - NYC/DC

To: Vera A. Topasna <vera.topasna@guam.gov>

Cc: Eliza G. Dames <eliza.dames@guam.gov>

Sending to Vera for approval from Gary.

----- Forwarded message -----

From: Eliza G. Dames <eliza.dames@guam.gov>

Date: Thu, Oct 14, 2021 at 12:51 PM

Subject: Re: Tentative Travel - NYC/DC

To: Lynette O. Muna <lynette.muna@guam.gov>

Cc: Jon Junior Calvo <jon.calvo@guam.gov>, Lester Carlson <lester.carlson@bbmr.guam.gov>, Edward M. Birn <edward.birn@doa.guam.gov>, Madeleine Z. Bordallo <madeleine.bordallo@rosanne.mantanona@guam.gov>

Sorry Ed.

Traveling with Governor

Jon Calvo

Lester Carlson

Ed Birn

Travel Dates:
NYC

Nov. 10, 2021 – arrive in NYC

Nov. 11, 2021 – Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors

Nov. 12, 2021 – Meetings with Moody's and Standard and Poors

Nov. 14, 2021 – Depart for DC

DC

Week of Nov. 15-18, 2021

Meeting with DOI: Deb Haaland, DOI Director; Tommy Beaudreau, Deputy Secretary of the DOI; Nic Pula, Director of OIA; Keone Nakoa, Deputy Asst Secretary for Insular

White House: Kate Marshall, Intergovernmental Affairs Office, Liaison to Governors; Maybe? Julie Rodriguez, Director Intergovernmental Affairs; Gretchen Sierra-Zorita, A Affairs for Puerto Rico and Territories

FEMA: Bob Fenton, Regional Administrator. He is with Region 9 in SFO but will request to meet with his team and request for Mr. Fenton to fly out to DC.

These are people that Gov met in July and want meetings:

Deputy Secretary of the Treasury, Wally Adeyemo

Deputy Secretary of Commerce, Don Graves, however Gov would like to get a meeting with Secretary of Commerce Gina Raimondo

Congressman Kilili

Other:

Secretary of the Navy Carlos Del Toro is tentatively scheduled to be on Guam and will meet with Gov on October 29. There may be follow up issues and we can plan to m Navy, James Geurts, which Gov met in July.

NGA: Bill McBride

Lester brought up that the Supreme Court will be hearing oral arguments on Nov 8 for SSI benefits for PR which could affect Guam.

On Thu, Oct 14, 2021 at 12:47 PM Lynette O. Muna <lynette.muna@guam.gov> wrote:

Thank you Lisa. Waiting for the corrected one with Ed's last name.

Lynette

On Thu, Oct 14, 2021 at 12:16 PM Eliza G. Dames <eliza.dames@guam.gov> wrote:

Traveling with Governor

Jon Calvo
Lester Carlson
Ed Birth

Travel Dates: Nov 10 - Nov 18

NYC

Nov. 10, 2021 – arrive in NYC
Nov. 11, 2021 – Meeting with team to go over the final rating agency presentations to Moody's and Standard and Poors
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Affairs for Puerto Rico and Territories

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Congressman Kilili

Other:

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Navy, James Geurts, which Gov met in July.

NGA: Bill McBride

Lester brought up that the Supreme Court will be hearing oral arguments on Nov 8 for SSI benefits for PR which could affect Guam. [REDACTED]



Eliza Dames
Special Assistant
Ricardo J. Bordallo Governor's Complex
Office of the Governor
Hagatna, Guam
(671) 473-1104

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Special Assistant
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FAIR. SAFE.
PROSPEROUS.
COMPASSIONATE.

Lynette O. Muna <lynette.muna@guam.gov>

Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

Vera A. Topasna <vera.topasna@guam.gov>
To: "Lynette O. Muna" <lynette.muna@guam.gov>

Fri, Oct 15, 2021 at 8:12 AM

Here you go.

Vera Topasna
Executive Director
Community Defense Liaison Office
Office of the Governor of Guam
Ph: 671-475-4740
Cell: 671-482-5946

Begin forwarded message:

From: "Kuwabara, Gary D CIV OEA (USA)" <gary.d.kuwabara.civ@mail.mil>
Date: October 15, 2021 at 4:04:25 AM ChST
To: Carol Perez <carol.perez@guam.gov>
Cc: "Vera A. Topasna" <vera.topasna@guam.gov>
Subject: RE: [Non-DoD Source] TRA_November 2021 - New York and WDC

Carol: As the Project Manager, I concur with the proposed TRA. Thank you for the advance lead time and the detailed TRA.

From: Carol Perez <carol.perez@guam.gov>
Sent: Thursday, October 14, 2021 6:54 AM
To: Kuwabara, Gary D CIV OEA (USA) <gary.d.kuwabara.civ@mail.mil>
Cc: Vera A. Topasna <vera.topasna@guam.gov>
Subject: [Non-DoD Source] TRA_November 2021 - New York and WDC

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10/15/2021

The Office of the Governor of Guam Maga' Haga' Mall - Fwd: [Non-DoD Source] TRA_November 2021 - New York and WDC

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Total Estimated Costs: +/- \$ 15,500

Thank you for your consideration on this request.

Carol Perez

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Respectfully,

Carol M. Perez
Grants Executive Assistant
Office of the Governor's
Community Defense Liaison Office
120 Father Duenas Ave
Ada's Capitol Plaza Suite 104
Hagatna, Guam 96910
carol.perez@guam.gov < Caution-mailto:carol.perez@guam.gov >
Office: 671-475-4735



The President
requests the pleasure of your company
at the signing of the bipartisan
Infrastructure Investment and Jobs Act
to be held at
The White House
on Monday, November 15, 2021
at three o'clock

Please respond via [this link](#)
Kindly direct any questions to
The Social Secretary
The White House
(202) 456-2510
SocialOfficeRSVP@who.eop.gov